Strategic Relevant Authority Meeting Minutes – 16/05/2018

Subject:	Strategic Relevant Authority (SRA) meeting				
oubject.	This series of meetings is for the SRA to discuss implementation of the River Transport Strategy (RTS) for				
Purpose:	the Thames Tideway Tunnel. The purpose of the May meeting is to discuss the current project situation as				
•	well as other relevant issues.				
Date and time:	Wednesday 16th May 2018 10.30am to 12.30pm				
Location:	Effra & Fleet, 5th floor, Cottons Centre, Cottons Lane, London. SE1 2QG.				
	Port of London Authority (PLA) – Jim Trimmer (JT) (Chair)	QUORUM	PLA - Y	
	Transport for London (TfL) – Paul Wilson (PW)		-Y/N/Sub	TfL - Y	
	City of Macterinator (CoM) Darbara Tarres (DT)			CoL - Y	
	Landen Baravak of Landadh (LDLA) Chroalent Botal (ChD)			CoW – Y	
	London Borough of Southwark (LBS) – Mumtaz Shai			LBLA - Y	
Attendees:	Landon Dorough of Towar Hamlete (LDTH) Dob Donnett (DD)			LBS - Y LBTH – Y	
	London Borough of Wandsworth (LBW) – Dianne James (DJ)				
	Royal Borough of Greenwich (RBG) – Marcus Shingler (MaS)			RBG – Y	
	Royal Borough of Kensington & Chelsea (RBKC) – James McCool (JM)			RBKC – Y	
	Relevant Authority Coordinator (RAC) – Glynis Youngs (GY) Tidoway (TM/ay) – James Snikoslay (JSn) – Richard Lewis (RL) – James Snith (JSn)				
	Tideway (TWay) – James Spikesley (JSp), Richard Lewis (RL), James Smith (JSm) Contractors Representatives (MWCs) – John Davies (JD), Phil Risbridger (PR), James Fraser (JF)				
	Port of London Authority (PLA) – Terry Lawrence (TL				
	Greater London Authority (GLA) – Jon Sheldon (JSh		QUORUM	Not present	
	Transport for London (TfL) – Samantha Norman (SN), Karl Wiesmath (KW)	-Y/N/Sub	GLA – N Sub - TfL	
	City of London (CoL) –Ted Rayment (TR), Kurt Gage			OUD - TIL	
	City of Westminster (CoW) – Anthony Robinson (AR)				
Apologies,	Alan Jones (AJ) London Borough of Lambeth (LBLA) – J Holt (JH) London Borough of Southwark (LBS) – Ian Law (IL), Amy Lester (AL) London Borough of Tower Hamlets (LBTH) – Adam Hussain (AdH) London Borough of Wandsworth (LBW) – John Stone (JS) Royal Borough of Greenwich (RBG) – Mark Page (MP) Royal Borough of Kensington & Chelsea (RBKC) – William Howe (WH), Richard McBride (RMc)				
No Response					
or DNA:					
Minute taker:	Tideway (TWay) –Tom Rich (TRi) Glynis Youngs	Peter Brett Associa	ites (PBA) – Keith	Mitchell (KIVI)	
Doc refs:	000422-MTMS-RAC-GEY AD 22-06-2018				
Doc leis.		1110 - James baldinas			
	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS	LHAs – lorry holding a MbR – More by River			
	Asap – As soon as possible		MDS – Main Drive Site		
	Asaw – As and when needed		MMO – Marine Management Organisation		
	BLABF – Blackfriars Bridge FS		MWC - Main Works Contractors		
	BMB – West Contractor	NC – Not Completed			
	CAF – Contract Area Framework CARRR – Carnwath Road drive site	PMN – Post meeting note PUTEF – Putney Embankment FS			
	CHAWF – Chambers Wharf drive site		RA – Relevant Authority		
	CHEEF – Chelsea Embankment FS		RAC – Relevant Authority Coordinator		
	CLP – Construction Logistics Plan		RLA – Relevant Local Authority		
	CREWD – Cremorne Wharf Depot Foreshore	RTS – River Transport Strategy			
Abbreviations:	CSH – Cycle Super Highway CVB – East Contractor		SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework		
	DCO – Development Consent Order	SFTP – Sustainable Freight Transport Plan			
	DFT – Department for Transport		SRA – Strategic Relevant Authority		
	DRMST – Dormay Street	SRN – Strategic Road Network			
	EA – Environment Agency				
	FLO – Central Contractor	TBM – Tunnel Boring Machine TMP – Traffic Management Plan			
	GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station	TSM – Transport Strategy Manager			
	HAMPS – Hammersmith Pumping Station	TW – Thames Water			
	IndPan – Independent Panel	UXO – Unexploded C	UXO – Unexploded Ordnance		
	KEMPF – King Edward Memorial Park Foreshore		VCTEF – Victoria Embankment FS		
	KRTST – Kirtling Street drive site	WSLCP – Work Site	CLP		
	LAs – Local Authorities	Ī			

Agenda Item	Notes and Action		
1	<u>Safety Moment</u> Video of a fall on a staircase – don't rush, keep eyes on stairs, hold handrail;		
2	<u>Apologies for absence</u> Introductions made; RAC - gave apologies and substitutes: <i>PMN - the meeting was not Quorate;</i>		
3	Chair's introduction		
3a	Minutes of the last meeting (21/03/2018) (413-MTMS)		
	Heading should read Minutes not Report;		
3b	Outstanding actions from Minutes of Last meeting (21/03/2018) (413-MTMS)		
2-	None;		
3c	MINUTES OF SRA MEETING ON 21/03/2018 APPROVED & SIGNED RAC to amend and send Minutes for upload onto website;		
	PMN – Meeting Minutes amended & sent for upload 23/05/2018;		
4	Independent Panel – general update		
7	Request circulated regarding review of Chair of IndPan. Responses awaited.		
	IndPan due another briefing. Planned for June with site visits. SRA members invited. Spaces limited.		
5	Whole project - general update		
	Representatives of MWCs gave an update in each area;		
5a	<u>East</u>		
	Identified current status of all the sites in the Eastern area – CHAWF, KEMPF and Deptford Creek;		
5b	Central		
5c	Identified current status of all the sites in the Central area – KRTST, BLABF, VCTEF, CHEEF & HEAPS; West		
30	Identified current status of all the sites in the Western area – CARRR, PUTEF, DRMST, HAMPS;		
	General		
	Nothing		
6	Monthly Monitoring and reporting – Review of March & April 2018 Reports		
6a, b & c	March & April reports circulated before meeting; Discussion on progress;		
7	Sustainable Freight Transport Plans, WSCLPs, CLPs etc.		
7b	Putney Bridge Foreshore (PUTEF) - SFTP		
7.	Ongoing.		
7c	Heathwall Pumping Station (HEAPS) – SFTP		
7a&e	SFTP will be signed off next week. Any other documents/ General		
7440	Awaiting SFTP workshop for GREPS;		
	CLPs still coming in;		
	Document Summaries for May circulated before the meeting; Discussed;		
8	Confirmation of Affected Authorities		
	Now that the majority of the SFTPs are complete the Affected Authorities stated in the documents have been		
	compared and required finalising for future use. Discussion. Analysis document to be circulated to all		
9	present for comment and discussion at next meeting. Any Other Business		
9	Discussion on next meeting. Due to other commitments decided to retain June meeting.		
10	Date of next meeting:-		
10a&b	Next meeting on Wednesday 20th June 2018 at 10.30am; Cottons Centre;		
	Meeting closed 11.23am.		
Agreed by:			
Agreed by.	Signature:G Youngs Name:G YOUNGS		
	Position: _RELEVANT AUTHORITY COORDINATOR_ Date:22/06/2018_		
	Agreeing body:STRATEGIC RELEVANT AUTHORITY		