

Strategic Relevant Authority Meeting Minutes – 13/12/2023

Subject:	Strategic Relevant Authority (SRA) meeting		
Purpose:	The December 2023 meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.		
Date and time:	Wednesday 13 th December 2023 ~ 10.30am to 11.30am		
Location:	Alternative Media - Teams		
Attendees (Members):	Port of London Authority (PLA) – Jim Trimmer (JT) Chair Greater London Authority (GLA) – Jonathan Aubrey (JAu) Transport for London (TfL) – Dele Olaleye (DO), Paul Ajamufua (PAj) City of London (CoL) – Ed Dunlop (ED) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Catherine Paterson (CaP) London Borough of Lambeth (LBLE) – Zara Thorn (ZT) London Borough of Southwark (LBS) – Roger Taylor (RT) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB), Tanveer Rahman (TaR) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Neil Willey (NW) Royal Borough of Kensington & Chelsea (RBKC) – James McCool (JM)	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> QUORUM -Y/N/Sub QUORATE@10.35 </div>	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y
Att by OSM	None		
Members Apologies (Apol), No Response (NR) or Did Not Attend (DNA):	Transport for London (TfL) – Karl Wiesmath (KW) City of London (CoL) – Amrith Sehmi (AmS) City of Westminster (CoW) – Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) - Masum Choudhury (MC), Theo Lamptey (ThL), Neil Milligan (NMi), Michael Okubajo (MOK), Valerie Simpson (VS), Philip Smith (PS), Lamin Tamba (LTa) London Borough of Lambeth (LBLE) – Jeffrey Holt (JH), Simon Phillips (SP) London Borough of Southwark (LBS) – Richard Earis (RE), Ian Law (IL) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Louise Macionis (LMa) Royal Borough of Kensington & Chelsea (RBKC) – Martin Lomas (MLs), Iain Steele (IS)		
Attendees (Invitees):	Relevant Authority Coordinator & Minute Taker – Glynis Youngs (GY) Tideway – James Spikesley (JSp), Paul Hallas (PH) Contractors Reps – Jorge Navarro E (JNa); Barry Donnelly C (BD); James Fraser W (JF):		
Invitees - Apol, NR or DNA:	Tideway – David Appleyard (DA), Richard Lewis (RL) Contractors Reps – Kate Centnere E (KC), Dave Richmond E (DR); Philip Dupree C (PD); Jeremy Capps W (JCa):		
Doc References:	000739-MTMS-RAC-GEY AD 21-02-2024		
Abbreviations:	ABMPS – Abbey Mills Pumping Station ACTST – Acton Storm Tanks ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BAREL – Barn Elms BEKST – Bekesbourne Street BESTW – Beckton Sewage Treatment Works BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot FS CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DEPCS – Deptford Church Street DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency EARPS – Earl Pumping Station FALPS – Falconbrook Pumping Station FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers	KEMPF – King Edward Memorial Park Foreshore KNGGP – King George's Park KRTST – Kirtling Street drive site LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MOLA – Museum of London Archaeology MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SHTPS – Shad Thames Pumping Station SOP – Site Operating Procedures under Covid-19 SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network STP – Slurry Treatment Plant TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP	

Agenda Item	Notes and Action
	Chair opened meeting at 10.32am. Meeting not Quorate.
1	Safety Moment - Information presented regarding safety on escalators and suitable footwear.
2	Apologies for absence / attendance RAC gave apologies. Confirmed meeting Quorate. Meeting Quorate from 10.35am.
3	<u>Chair's introduction</u>
3a	<u>Minutes of the last meeting {{724-MTMS}} (on 25-10-2023)</u> No amendments.
3b	<u>Outstanding actions from Minutes of Last meeting {{724-MTMS}} (on 25-10-2023)</u> No outstanding actions.
3c	<u>MINUTES OF SRA MEETING ON 25/10/2023 APPROVED & SIGNED</u> RAC - to amend Minutes, send for upload onto website. <i>PMN – Minutes amended 13/12/23 & sent for upload 19/12/2023.</i>
4	<u>Independent Panel - General update</u>
4a	Nothing to report. The Independent Panel continue to be available. Same members. Good the IndPan not needed.
5	<u>Whole project - general update</u>
5a	Representatives of MWCs gave an update in each area. <u>EAST TBM D - Selina - Eastbound CHAWF to ABMPS TBM Annie – North westbound GREPS to CHAWF</u> Status of sites in East area identified – CHAWF, KEMPF and GREPS (Deptford Creek) dated 13 th October 2023. Been reviewing incidents to try to prevent them becoming accidents. Also looking at security. CHAWF – Working on river wall and the tie in. Capping beam ongoing. Kiosk progressing & piles for new river wall. Removal of the Acoustic shed should start mid-January. Will take 3 months plus. KEMPF - Cofferdam removal progressing steadily. Other works ongoing. After Christmas mobilisation of marine plant. Architectural and Landscaping works ongoing – ahead of schedule. No activity at GREPS (Phoenix Wharf, Deptford Creek). Starting activity early 2024 with mobilisation on land by February 2024.
5b	<u>CENTRAL TBM B - Millicent - Westbound KRTST to CARRR TBM C - Ursula - Eastbound KRTST to CHAWF</u> Status of sites in Central area identified – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF – September '23. CREWD - complete. Remaining sites well advanced with new river walls, paving and specimen installations being put in place and some completed. Demobilisation progressing. MEICA works and reinstatement ongoing. Architectural and Landscaping works ongoing. Most areas of the Public Realm will be complete late 2024. BLABF probably extend to 2025.
5c	<u>WEST TBM A - Rachel - Westbound CARRR to ACTST TBM Charlotte – Southbound DRMST to KNGGP (complete); TBM Charlotte – Northbound DRMST to CARRR:</u> Status of sites in West area identified – CARRR and PUTEF dated December 2023. PUTEF – foreshore embankment Christmas tree. Public Realm fully functioning, gathering for lights switch on. Temporary slipway removed and footpath reinstated. Drawdock in operation. CARRR – shaft works ongoing, no marine activities going forward. Outstanding works - reinstatement of foreshore, removal of sheet piles.
6	<u>Monthly Monitoring</u>
6a	<u>Review of October 2023 Update</u>
6b	<u>Review of November 2023 Regular Monitor Report</u> 18,000T moved over the 2 months, winding down.
7	<u>Completion Reports</u>
7a	PUTEF – finalising road movement info. Should be coming out in the New Year.
7b, c & d	KRTST, HEAPS and CREWD to be discussed at later meeting. General – hope to get another 2 sites out for consultation before the next SRA.
8	<u>Derogations</u>
8a	<u>General</u> – No derogations currently being requested. Still need to formally confirm that the derogation has closed.
8b	<u>Any other derogations</u> – Nothing else at present.
9	<u>Future attendance at SRA meetings for SRA members and Main Works Contractors.</u> Need to consider when sites finish is there a need for SRA members to attend the SRA. Need to check the RTS. Consult legal department. Since the meeting is quorate voted on the following:- <i>Motion – When river activity is complete for a RLA (excluding PLA, GLA & TfL) their representative is in agreement that they no longer need to attend the SRA meetings.</i> AGREED UNANIMOUSLY
10	<u>Any Other Business</u> Visits to the Tideway Tunnel Hub available to SRA members. Advise RAC if interested.
11	<u>Date of next meetings</u>
11a	Retain Wednesday 17 th January 2024 in case needed. Cancel nearer the date.
11b	Next meeting Wednesday 21 st February 2024. Maybe have this meeting in person with virtual access as well. Meeting ended 11.24am.
Agreed by:	Signature: <u>___G Youngs___</u> Name: <u>___ G YOUNGS___</u> Position: <u>___RELEVANT AUTHORITY COORDINATOR___</u> Date: <u>___21/02/2024___</u> Agreeing body: <u>___STRATEGIC RELEVANT AUTHORITY___</u>