

Strategic Relevant Authority Meeting Minutes – 21/02/24

Subject:	Strategic Relevant Authority (SRA) meeting		
Purpose:	The February 2024 meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.		
Date and time:	Wednesday 21 st February 2024 ~ 10.30am to 11.30am		
Location:	Alternative Media - Teams		
Attendees (Members):	Port of London Authority (PLA) – Jim Trimmer (JT) Chair Greater London Authority (GLA) – Jonathan Aubrey (JAu) Transport for London (TfL) – Dele Olaleye (DO), Paul Ajamufua (PAj) City of London (CoL) – Ed Dunlop (ED) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Catherine Paterson (CaP) London Borough of Lambeth (LBLE) – Zara Thorn (ZT) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB), Tanveer Rahman (TaR) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Neil Willey (NW) Royal Borough of Kensington & Chelsea (RBKC) – James McCool (JM)	QUORUM -Y/N/Sub NOT QUORATE	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - N LBTH - Y LBW - Y RBG - Y RBKC - Y
Att by OSM	None		
Members Apologies (Apol), No Response (NR) or Did Not Attend (DNA):	Port of London Authority (PLA) – Lydia Hutchinson (LH) Transport for London (TfL) – Karl Wiesmath (KW) City of London (CoL) – Amrith Sehmi (AmS) City of Westminster (CoW) – Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) - Masum Choudhury (MC), Theo Lamptey (ThL), Neil Milligan (NMi), Michael Okubajo (MOK), Valerie Simpson (VS), Philip Smith (PS), Lamin Tamba (LTa) London Borough of Lambeth (LBLE) – Jeffrey Holt (JH), Simon Phillips (SP) London Borough of Southwark (LBS) – Richard Earis (RE), Ian Law (IL), Roger Taylor (RT) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Louise Macionis (LMa) Royal Borough of Kensington & Chelsea (RBKC) – Martin Lomas (MLs), Iain Steele (IS)		
Attendees (Invitees):	Relevant Authority Coordinator & Minute Taker – Glynis Youngs (GY) Contractors Reps – Jorge Navarro E (JNa); Barry Donnelly C (BD);	Tideway – James Spikesley (JSp),	
Invitees - Apol, NR or DNA:	Tideway – David Appleyard (DA), Paul Hallas (PH), Richard Lewis (RL) Contractors Reps – Kate Centner E (KC), Dave Richmond E (DR); Philip Dupree C (PD); Jeremy Capps W (JCa), James Fraser W (JF):		
Doc References:	000747-MTMS-RAC-GEY AD 17-04-2024		
Abbreviations:	ABMPS – Abbey Mills Pumping Station ACTST – Acton Storm Tanks ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BAREL – Barn Elms BEKST – Bekesbourne Street BESTW – Beckton Sewage Treatment Works BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot FS CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DEPCS – Deptford Church Street DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency EARPS – Earl Pumping Station FALPS – Falconbrook Pumping Station FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers	KEMPf – King Edward Memorial Park Foreshore KNGGP – King George's Park KRTST – Kirtling Street drive site LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MOLA – Museum of London Archaeology MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SHTPS – Shad Thames Pumping Station SOP – Site Operating Procedures under Covid-19 SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network STP – Slurry Treatment Plant TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP	

Agenda Item	Notes and Action
	Chair opened meeting at 10.33am. Meeting not Quorate.
1	<u>Safety Moment</u> - Information presented regarding complacency in the workplace at this stage of the project. Discussion on turnover of Tideway & MWC's staff. Not unusual - major phases attract specialised staff. Sites closing out.
2	<u>Apologies for absence / attendance</u> RAC gave apologies. Confirmed meeting not Quorate for the duration.
3 3a 3b 3c	<u>Chair's introduction</u> <u>Minutes of the last meeting {{739-MTMS}} (on 13-12-2023)</u> No amendments. <u>Outstanding actions from Minutes of Last meeting {{739-MTMS}} (on 13-12-2023)</u> No outstanding actions. <u>MINUTES OF SRA MEETING ON 13/12/2023 APPROVED & SIGNED</u> RAC - to amend Minutes, send for upload onto website. <i>PMN – Minutes amended & sent for upload 21/2/2024.</i>
4 4a	<u>Independent Panel</u> - General update Nothing to report. The Independent Panel continue to be available. Same members. Contract end being considered.
5 5a 5b 5c	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area. <u>EAST</u> TBM D - Selina - Eastbound CHAWF to ABMPS TBM Annie – North westbound GREPS to CHAWF Status of sites in East area identified – CHAWF, KEMPF and GREPS (Deptford Creek) dated February 2024. CHAWF - Changed a lot and will keep changing. Kiosk ongoing. Riverwall ongoing with cropping piles and installing capping beam. Gantry crane removal. Asbuilt and snagging of cover slab. KEMPF - Removed large sections of Cofferdam. Architectural and Landscaping works ongoing. Cofferdam removal slower than anticipated - compacted silt deposits. Dredge kit with a long reach being mobilised to improve output. GREPS - Crane mobilisation complete and temporary works for the crane. <u>CENTRAL</u> TBM B - Millicent - Westbound KRTST to CARRR TBM C - Ursula - Eastbound KRTST to CHAWF Status of sites in Central area identified – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF. CREWD - complete. Remaining sites well advanced with new river walls, paving and specimen installations mostly in place. Demobilisation progressing. MEICA works and reinstatement ongoing. Architectural & Landscaping and Marine works ongoing. Welfare cabin changes. Other works progressing. Discussion on warning lights for sites with CSO's remaining. <u>WEST</u> TBM A - Rachel - Westbound CARRR to ACTST TBM Charlotte – Southbound DRMST to KNGGP (complete); TBM Charlotte – Northbound DRMST to CARRR: A representative from BMB was not in attendance at this point. The Chair expressed disappointment. PUTEF - Site handed over to LBW. Waterman's Green works completed. Whole area finished. CARRR - Ongoing discussions on final layout, extraction of piles, riverbed material surcharge. Discussion on cobbles. Cover slab poured, shaft sealed, moving towards site completion.
6 6a 6b	<u>Monthly Monitoring</u> - reporting on 5 sites. <u>Review of December 2023 Update</u> <u>Review of January 2024 Regular Monitor Report</u> - 16,000T moved over 2 months, 5,000T in December.
7 7a 7b, c & d 7e	<u>Completion Reports</u> PUTEF – no information KRTST, HEAPS and CREWD - comments from 13/12/23 meeting, mostly revised and should be out in next month. After update, will come back to RAs for acceptance. Other sites – timetable list available soon so that SRA members can assess future involvement.
8 8a 8b	<u>Derogations</u> <u>General</u> – No derogations currently being requested. <u>Any other derogations</u> – Nothing else at present, none outstanding, don't expect any more.
9	<u>Future attendance at SRA meetings for SRA members and Main Works Contractors.</u> Need to check the RTS. Consult legal department. Ascertain that if a member no longer has a role, it won't affect the quorate status of the meeting. At the last meeting a unanimous vote was taken agreeing to members not attending if the relative sites were complete.
10	<u>Any Other Business</u> BMB representative emailed apologies and offered to send a presentation. <i>PMN – Not received at the time of issuing the minutes of the meeting.</i>
11 11a 11b	<u>Date of next meetings</u> Retain Wednesday 11 th March 2024 in case needed. Cancel nearer the date. Next meeting Wednesday 17 th April 2024 @ 10.30am. Maybe have this meeting in person with virtual access as well. Meeting ended 11.26am.
Agreed by:	Signature: <u>___G Youngs___</u> Name: <u>___G YOUNGS___</u> Position: <u>___RELEVANT AUTHORITY COORDINATOR___</u> Date: <u>___17/04/2024___</u> Agreeing body: <u>___STRATEGIC RELEVANT AUTHORITY___</u>