

Strategic Relevant Authority Meeting Minutes – 23/08/2017

Subject:	Strategic Relevant Authority (SRA) meeting	
Purpose:	This series of meetings is for the SRA to discuss implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel. The purpose of the August meeting is to discuss the current project situation as well as other relevant issues.	
Date and time:	Wednesday 23 rd August 2017 10.30am to 12.30pm	
Location:	Ravensbourne, 4 th floor, The Point, 37 North Wharf Rd, Paddington, London. W2 1AF	
Attendees:	Port of London Authority (PLA) – Terry Lawrence (TL) (Chair) Transport for London (TfL) – Samantha Norman (SN), Paul Wilson (PW) City of London (CoL) – Ed Dunlop (ED) City of Westminster (CoW) – Barbara Terres (BT), Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) – Chris Bainbridge (CBa) London Borough of Lambeth (LBLA) – Shreekant Patel (ShP) London Borough of Southwark (LBS) – Mumtaz Shaikh (MS) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Marcus Shingler (MaS) Royal Borough of Kensington & Chelsea (RBKC) – James McCool (JM) Relevant Authority Coordinator (RAC) – Glynis Youngs (GY) Tideway – Nick Butler (NB), James Spikesley (JSp) Peter Brett Associates (PBA) – Keith Mitchell (KM) Contractors Representatives (MWCs) – John Davies (JD), Phil Risbridger (PR), Rob Merchant (RM)	
Apologies:	Port of London Authority (PLA) – Jim Trimmer (JT) Greater London Authority (GLA) – Kevin Reid (KR) Transport for London (TfL) – Lukman Agboola (LA) City of London (CoL) – Ted Rayment (TR), Kurt Gagen (KG) London Borough of Wandsworth (LBW) – Laura Tinker (LT) Royal Borough of Greenwich (RBG) – Mark Page (MP) Royal Borough of Kensington & Chelsea (RBKC) – William Howe (WH), Richard McBride (RMc)	
No Response or did not attend:	London Borough of Southwark (LBS) – Ian Law (IL), Amy Lester (AL) London Borough of Tower Hamlets (LBTH) – Adam Hussain (AdH) London Borough of Wandsworth (LBW) – John Stone (JS) Royal Borough of Greenwich (RBG) – Mark Page (MP) Tideway – Tom Rich (TRi), David Stokoe (DS)	
Minute taker:	Glynis Youngs	
Doc refs:	000350-MTMS-RAC-GEY AA 31-08-2017	
Abbreviations:	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station IndPan – Independent Panel KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site	LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC – Main Works Contractors NC – Not Completed <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager (JSp) TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP

Agenda Item	Notes and Action
	Introductions made round the table
1	Safety Moment Court case regarding cyclist causing pedestrian death; When crossing road don't be distracted, be aware of cyclists;
2	Apologies for absence Apologies and substitutes were given:
3 3a 3b 3c	Chair's introduction Minutes of the last meeting (19/7/2017) (336-MTMS) Should say ...Minutes in heading instead of ...Report. Outstanding actions from Minutes of Last meeting (19/7/2017) None; MINUTES OF SRA MEETING ON 19/7/2017 APPROVED & SIGNED RAC to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended & sent for upload 1/9/2017;</i>
4	Independent Panel – general update Will be arranging next briefing for 30 th October 2017 to update IndPan. Distribute invite for circulation;
5 5a 5b 5c	Whole project - general update Representatives of MWCs gave an update in each area; East - identified current status of all the sites in the Eastern area – CHAWF, KEMPF and Deptford Creek; Central - identified current status of all the sites in the Central area – KRTST, BLABF, VCTEF, CHEEF; West - identified current status of all the sites in the Western area – CARRR, PUTEF;
6	Monthly Monitoring and reporting – Review of July 2017 Report July report circulated before meeting;
7 7a 7b 7c 7d 7e 7f 7g 7h 7i	Sustainable Freight Transport Plans, WSCLPs, CLPs etc. General – reviewed Document Summary; SFTPs Carnwath Road (CARRR) - Consultation closed 14/8/17, discussion ongoing; Victoria Embankment Foreshore (VCTEF) - Final SFTP approved 29/6/2017 so now included in MMR; King Edward Memorial Park Foreshore (KEMPFS) - document has been revised. Ongoing consultations; Albert Embankment Foreshore (ALBEF) - Final SFTP approved 16/8/2017 so now included in MMR; Chelsea Embankment Foreshore (CHEEF) - ongoing discussion re transfer of materials from northern site; Putney Bridge Foreshore (PUTEF) - Comments returned. Expect Final SFTP to be released soon; Heathwall Pumping Station (HEAPS) - held up by access issues, expect Draft SFTP at end of September; Any other documents Discussion on other documents such as WSCLPs and CAFs in the pipeline as well as updates on existing documents; Greenwich PS – ongoing discussions;
8	Process for amending Final SFTPs which have been agreed Report will be brought to next meeting for discussion;
9	Reports of site status Discussion on possibility of MWCs providing a list of works currently underway. Decision taken that this information is not material and therefore does not need to be included in the minutes in its entirety.
10	Any Other Business Discussion re request to move a small amount of material by road due to having to auger piles; New contact list being issued, could this be looked at and any corrections advised;
11	Date of future meeting:- Wednesday 20 th September 2017 at 10.30am; Ravensbourne, 4 th floor, The Point, 37 North Wharf Rd, Paddington, W2 1AF; Meeting closed 11.30am.
Agreed by:	Signature: <u> <i>G Youngs</i> </u> Name: <u> G YOUNGS </u> Position: <u> RELEVANT AUTHORITY COORDINATOR </u> Date: <u> 25/09/2017 </u> Agreeing body: <u> STRATEGIC RELEVANT AUTHORITY </u>