

Strategic Relevant Authority Meeting Minutes – 19/07/2017

Subject:	Strategic Relevant Authority (SRA) meeting	
Purpose:	This series of meetings is for the SRA to discuss implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel. The purpose of the July meeting is to discuss the current project situation as well as other relevant issues.	
Date and time:	Wednesday 19 th July 2017 10.30am to 12.30pm	
Location:	Ravensbourne, 4 th floor, The Point, 37 North Wharf Rd, Paddington, London. W2 1AF	
Attendees:	Port of London Authority (PLA) – Terry Lawrence (TL) (Chair) Greater London Authority (GLA) – Kevin Reid (KR) Transport for London (TfL) – Samantha Norman (SN) City of London (CoL) – Kurt Gagen (KG) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Nick Ruxton-Boyle (NRB) London Borough of Lambeth (LBLE) – Shreekant Patel (ShP) London Borough of Tower Hamlets (LBTH) – Adam Hussain (AdH) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Marcus Shingler (MaS) Royal Borough of Kensington & Chelsea (RBKC) – William Howe (WH) Relevant Authority Coordinator (RAC) – Glynis Youngs (GY) Tideway – James Spikesley (JSp) Contractors Representatives (MWCs) – Matthew Potter (MPo), James Fraser (JF), Clive Kessell (CK)	
Apologies:	Port of London Authority (PLA) – Jim Trimmer (JT) Transport for London (TfL) – Lukman Agboola (LA), Paul Wilson (PW) City of London (CoL) – Ed Dunlop (ED), Ted Rayment (TR) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB) London Borough of Wandsworth (LBW) – John Stone (JS) Royal Borough of Greenwich (RBG) – Mark Page (MP) Royal Borough of Kensington & Chelsea (RBKC) – James McCool (JM), Richard McBride (RMC) Tideway – Nick Butler (NB) Peter Brett Associates (PBA) – Keith Mitchell (KM) Contractors Representatives (MWCs) – John Davies (JD), Rob Merchant (RM)	
No Response or did not attend:	London Borough of Southwark (LBS) – Ian Law (IL), Amy Lester (AL), Mumtaz Shaikh (MS) London Borough of Wandsworth (LBW) – Laura Tinker (LT) Royal Borough of Kensington & Chelsea (RBKC) – Richard McBride (RMC) Tideway – David Stokoe (DS)	
Minute taker:	Glynis Youngs	
Doc refs:	000334-MVR-RAC-GEY 19-07-2017 (Recording) 000335-MTMR-RAC-GEY AA 24-07-2017	
Abbreviations:	000336-MTMS-RAC-GEY AA 24-07-2017 ALARP – as low as reasonably practical ALBEF – Albert Embankment FS BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station IndPan – Independent Panel KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site LAs – Local Authorities	LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC – Main Works Contractors NC – Not Completed PMN – Post meeting note PUTEF – Putney Embankment FS RA – Relevant Authority RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager (JSp) TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP

Agenda Item	Notes and Action
	Introductions made round the table
1	Safety Moment JSp – driving in heavy rain; JF – caution when driving through shallow flooding due to displaced manholes;
2	Apologies for absence GY - gave apologies and substitutes:
3	Chair's introduction
3a	Minutes of the last meeting (21/6/2017) (330-MTMS) No changes
3b	Outstanding actions from Minutes of Last meeting (21/6/2017) None;
3c	MINUTES OF SRA MEETING ON 21/6/2017 APPROVED & SIGNED GY to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended & sent for upload 24/7/17;</i>
4	Independent Panel – general update Will be arranging next briefing for October 2017 to update IndPan;
5	Whole project - general update JSp – lots of progress on all sites, some secondary sites coming on line. Suggest MWCs give details; TL – asked MWCs for an update in each area;
5a	East CHAWF - jetty demolition completed by end June, cofferdam backfilling to extend working area then move on to Dwall. In July ballast coming in to complete cofferdam. Mooring bollards installed and final dredging July; KEMPF – foreshore clearance works and final works progressing; GREPS – interaction, collaboration and co-ordination ongoing regarding Deptford Creek.
5b	Central KRTST – jetty construction ongoing; TBM delivery in last quarter of 2017; jetty will be ready for excavations; BLABF – hoardings up, welfare facilities being installed over next couple of weeks plus trial holes; VCTEF – hoarding almost done; temporary welfare arriving soon; UXO surveys and pile clearance ongoing; CHEEF – water realigning works start August;
5c	West CARRR - piling & strengthening works ongoing, plus UXO surveys, jack up barge in, piling take place soon; PUTEF – starting end July, UXO investigations ongoing;
6	Monthly Monitoring and reporting (MMR) – Review of June 2017 Report June report circulated before meeting;
7	Sustainable Freight Transport Plans, WSCLPs, CLPs etc.
7a	General – reviewed Document Summary;
7b	Carnwath Road (CARRR) – Final SFTP submitted 20/6/17 for 40 day consult, closing date 14/8/17;
7c	Victoria Embankment Foreshore (VCTEF) - Final SFTP approved 29/6/2017 so now included in MMR;
7d	King Edward Memorial Park Foreshore (KEMPFS) - Final SFTP sub 5/7/17 for 40 day consult, closing date 30/8/17, ongoing consultation;
7e	Albert Embankment Foreshore (ALBEF) - Final SFTP sub 21/8/17 for 40 day consult, closing date 15/8/17;
7f	Chelsea Embankment Foreshore (CHEEF) - ongoing discussion re transfer of materials from northern site;
7g	Putney Bridge Foreshore (PUTEF) - Draft SFTP sub 24/7/17 for 21 day consult, closing date 14/8/17;
7h	Heathwall Pumping Station (HEAPS) – discussions ongoing, concerns re access;
7i	Any other documents Discussion on other documents such as WSCLPs and CAFs in the pipeline as well as updates on existing documents; Greenwich PS – ongoing discussions;
8	Any Other Business Changes in members discussed and contact list issued;
9	Date of future meeting:- Wednesday 23 rd August 2017 at 10.30am; Ravensbourne, 4 th floor, The Point, 37 North Wharf Rd, Paddington, W2 1AF; Meeting closed 11.18am.
Agreed by:	Signature: <u> <i>G Youngs</i> </u> Name: <u> G YOUNGS </u> Position: <u> RELEVANT AUTHORITY COORDINATOR </u> Date: <u> 23/08/2017 </u> Agreeing body: <u> STRATEGIC RELEVANT AUTHORITY </u>