

## Strategic Relevant Authority Meeting Minutes – 21/06/2017

<b>Subject:</b>	Strategic Relevant Authority meeting	
<b>Purpose:</b>	This series of meetings is for the Strategic Relevant Authority to discuss implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel. The purpose of the June meeting is to discuss the current project situation as well as other relevant issues.	
<b>Date and time:</b>	Wednesday 21 <sup>st</sup> June 2017 11am to 1pm	
<b>Location:</b>	Ravensbourne, 4 <sup>th</sup> floor, The Point, 37 North Wharf Rd, Paddington, London. W2 1AF	
<b>Attendees:</b>	Port of London Authority (PLA) – Jim Trimmer (JT) (Chair) Transport for London (TfL) – Samantha Norman (SN), Paul Wilson (PW) City of London (CoL) – Ed Dunlop (ED), Kurt Gagen (KG) London Borough of Southwark (LBS) – Mumtaz Shaikh (MS) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB) London Borough of Wandsworth (LBW) – Dianne James (DJ), Laura Tinker (LT) Royal Borough of Kensington & Chelsea (RBKC) – William Howe (WH) Relevant Authority Coordinator (RAC) – Glynis Youngs (GY) Tideway – James Spikesley (JSp) Peter Brett Associates (PBA) – Keith Mitchell (KM) Contractors Representatives (MWCs) – John Davies (JD), Rob Merchant (RM), Clive Kessell (CK)	
<b>Apologies:</b>	Port of London Authority (PLA) – Terry Lawrence (TL) Greater London Authority (GLA) – Kevin Reid (KR) Transport for London (TfL) – Lukman Agboola (LA), City of London (CoL) – Ted Rayment (TR) City of Westminster (CoW) – Barbara Terres (BT) <i>NO SUB</i> London Borough of Hammersmith & Fulham (LBHF) – Nick Ruxton-Boyle (NRB) <i>NO SUB</i> London Borough of Lambeth (LBLE) – Shreekant Patel (ShP) London Borough of Wandsworth (LBW) – John Stone (JS) Royal Borough of Greenwich (RBG) – Mark Page (MP) <i>NO SUB</i> Royal Borough of Kensington & Chelsea (RBKC) – James McCool (JM), Richard McBride (RMc)	
<b>No Response or did not attend:</b>	London Borough of Southwark (LBS) – Ian Law (IL), Amy Lester (AL) Tideway – Nick Butler (NB), David Stokoe (DS)	
<b>Minute taker:</b>	Glynis Youngs	
<b>Doc refs:</b>	000330-MTMS-RAC-GEY AD 24-07-2017	
<b>Abbreviations:</b>	ALARP – as low as reasonably practical BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CHAWF – Chambers Wharf drive site CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station IndPan – Independent Panel KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site LAs – Local Authorities LHAs – lorry holding areas MbR – More by River	MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager (JSp) TW – Thames Water UXO – Unexploded Ordnance WSLCP – Work Site CLP

Agenda Item	Notes and Action
1	<b><u>Safety Moment</u></b> JSp – item relating to tics and instructions on removal and potential infection;
2	<b><u>Apologies for absence</u></b> GY - gave apologies and substitutes:
3 3a 3b 3c	<b><u>Chair's introduction</u></b> <b><u>Minutes of the last meeting (25/05/2017) ( 304-MTMS)</u></b> No changes; <b><u>Outstanding actions from Minutes of Last meeting (25/05/2017)</u></b> None; <b><u>MINUTES OF SRA MEETING ON 25/05/2017 APPROVED &amp; SIGNED</u></b> GY to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended &amp; sent for upload 26/6/17;</i>
4	<b><u>Independent Panel - update</u></b> Nothing to report;
5	<b><u>Whole project - general update</u></b> <u>Central</u> KRTST - works ongoing; marine works started last week; BLABF – preparation of berth areas, stairs & lift opened; jetty to land; <u>East</u> CHAWF - installation end of January 2018 for acoustic shed; KEMPFS – mobilisation; jetty complete for Shadwell; some acoustic panels going up; GREPS – still progressing; <u>West</u> CARRR - piling ongoing; PUTEF – shut down except for UXO investigations; DRMST – mobilisation next week;
6	<b><u>Monthly Monitoring and reporting – Review of May 2017 Report</u></b> May report circulated before meeting;
7 7a 7b 7c 7d 7e 7f 7g 7h 7i	<b><u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u></b> <u>General</u> - see later <u>Carnwath Road</u> - final SFTP submitted 20/6/17; <u>Victoria Embankment Foreshore</u> - final SFTP consultation has expired; <u>KEMPFS</u> - final SFTP expected soon; CLP to come; <u>Albert Embankment</u> - final SFTP expected soon; <u>Chelsea Embankment</u> - final SFTP expected soon; <u>Putney Bridge</u> - draft SFTP expected soon; <u>Heathwall PS</u> - Workshop undertaken on 21 <sup>st</sup> June; <u>Any other documents</u> Discussion on other documents such as WSCLPs and CAFs in the pipeline as well as updates on existing documents; Dormay Street – ongoing; Cremorne Wharf – workshop in September; Greenwich PS – ongoing discussions;
9	<b><u>Any Other Business</u></b> None
10	<b><u>Date of future meeting:-</u></b> Wednesday 19 <sup>th</sup> July 2017 at 10.30am; Ravensbourne, 4 <sup>th</sup> floor, The Point, 37 North Wharf Rd, Paddington, W2 1AF; Meeting closed 11.47am.
Agreed by:	Signature: <u> G Youngs </u> Name: <u> G YOUNGS </u> Position: <u> RELEVANT AUTHORITY COORDINATOR </u> Date: <u> 19/07/2017 </u> Agreeing body: <u> STRATEGIC RELEVANT AUTHORITY </u>