

## Strategic Relevant Authority Meeting Minutes – 20/03/2017

<b>Subject:</b>	Strategic Relevant Authority meeting	
<b>Purpose:</b>	This series of meetings is for the Strategic Relevant Authority to discuss implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel. The purpose of the March meeting is to discuss the current project situation as well as other relevant issues.	
<b>Date and time:</b>	Monday 20 <sup>th</sup> March 2017 10.30am to 11.21am	
<b>Location:</b>	Ravensbourne, 4 <sup>th</sup> floor, The Point, 37 North Wharf Rd, Paddington, London. W2 1AF	
<b>Attendees:</b>	Port of London Authority (PLA) – Jim Trimmer (JT) (Chair) Transport for London (TfL) – Lukman Agboola (LA) City of London (CoL) – Robin Close (RC), Kurt Gagen (KG), Ed Dunlop (ED) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Lambeth (LBLE) – Shreekant Patel (ShP) London Borough of Southwark (LBS) – Mumtaz Shaikh (MS), Amy Lester (AL) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Kensington & Chelsea (RBKC) – James McCool (JM) Relevant Authority Coordinator (RAC) – Glynis Youngs (GY) Tideway – James Spikesley (JSp), Stephen Thompson (ST) Contractors Representatives (MWCs) – John Davies (JD), Rob Merchant (RM), Clive Kessell (CK)	
<b>Apologies:</b>	Greater London Authority (GLA) – Kevin Reid (KR) Transport for London (TfL) – Samantha Norman (SN) City of London (CoL) – Ted Rayment (TR) London Borough of Hammersmith & Fulham (LBHF) – Nick Ruxton-Boyle (NRB), Matt Harris (MH) <i>NO SUB</i> London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB), Adam Hussein (AdH) <i>NO SUB</i> Royal Borough of Greenwich (RBG) – Mark Page (MP) <i>NO SUB</i>	
<b>No Response or did not attend:</b>	London Borough of Southwark (LBS) – Ian Law (IL), Dipesh Patel (DP) London Borough of Wandsworth (LBW) – John Stone (JS), Mikyla Davidson (MD) Royal Borough of Kensington & Chelsea (RBKC) - William Howe (WH) Tideway – Nick Butler (NB), David Stokoe (DS) Peter Brett Associates (PBA) – Keith Mitchell (KM)	
<b>Minute taker:</b>	Glynis Youngs	
<b>Doc refs:</b>	000268-MTMS-RAC-GEY AD 27-04-2017	
<b>Abbreviations:</b>	ALARP – as low as reasonably practical BMB – West Contractor CAF – Contract Area Framework CLP – Construction Logistics Plan CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport EA – Environment Agency FLO – Central Contractor GPS – Greenwich Pumping Station IndPan – Independent Panel KEMPF – King Edward Memorial Park Foreshore LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site	MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed <i>PMN – Post meeting note</i> RA – Relevant Authority RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager (JSp) TW – Thames Water UXO – Unexploded Ordnance WSLCP – Work Site CLP

Agenda Item	Notes and Action
1	<b>Safety Moment</b> Item relating to slips, trips & falls including offices; Clear spillages, boxes etc;

