

Strategic Relevant Authority Meeting Minutes – 25/05/2017

Subject:	Strategic Relevant Authority meeting	
Purpose:	This series of meetings is for the Strategic Relevant Authority to discuss implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel. The purpose of the May meeting is to discuss the current project situation as well as other relevant issues.	
Date and time:	Thursday 25 th May 2017 11am to 1pm	
Location:	Ravensbourne, 4 th floor, The Point, 37 North Wharf Rd, Paddington, London. W2 1AF	
Attendees:	Port of London Authority (PLA) – Jim Trimmer (JT) (Chair) Transport for London (TfL) – Samantha Norman (SN) City of London (CoL) – Kurt Gagen (KG) London Borough of Lambeth (LBLE) – Shreekant Patel (ShP) London Borough of Southwark (LBS) – Mumtaz Shaikh (MS) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB) Royal Borough of Kensington & Chelsea (RBKC) – William Howe (WH) Relevant Authority Coordinator (RAC) – Glynis Youngs (GY) Tideway – James Spikesley (JSp) Contractors Representatives (MWCs) – John Davies (JD), Rob Merchant (RM), Clive Kessell (CK)	
Apologies:	Port of London Authority (PLA) – Terry Lawrence (TL) Greater London Authority (GLA) – Kevin Reid (KR) Transport for London (TfL) – Lukman Agboola (LA), Paul Wilson (PW) City of London (CoL) – Ted Rayment (TR), Ed Dunlop (ED) City of Westminster (CoW) – Barbara Terres (BT) NO SUB London Borough of Wandsworth (LBW) – John Stone (JS), Dianne James (DJ) NO SUB Royal Borough of Greenwich (RBG) – Mark Page (MP) NO SUB Royal Borough of Kensington & Chelsea (RBKC) - James McCool (JM), Richard McBride (RMc)	
No Response or did not attend:	London Borough of Hammersmith & Fulham (LBHF) – Nick Ruxton-Boyle (NRB) <i>NO SUB</i> London Borough of Southwark (LBS) – Ian Law (IL), Dipesh Patel (DP), Amy Lester (AL) Tideway – Nick Butler (NB), David Stokoe (DS) Peter Brett Associates (PBA) – Keith Mitchell (KM)	
Minute taker:	Glynis Youngs	
Doc refs:	000304-MTMS-RAC-GEY AD 26-06-2017	
Abbreviations:	ALARP – as low as reasonably practical BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CHAWF – Chambers Wharf drive site CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station IndPan – Independent Panel KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site LAs – Local Authorities LHAs – lorry holding areas MbR – More by River	MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed <i>PMN – Post meeting note</i> RA – Relevant Authority RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager (JSp) TW – Thames Water UXO – Unexploded Ordnance WSLCP – Work Site CLP

Agenda Item	Notes and Action
1	11am - Observed minutes silence in remembrance of Manchester victims. Safety Moment Item relating to collision between two RIBs in Scotland;
2	Apologies for absence GY - gave apologies and substitutes:
3 3a 3b 3c	Chair's introduction Minutes of the last meeting (21/04/2017) (276-MTMS) No changes; Outstanding actions from Minutes of Last meeting (21/04/2017) None; MINUTES OF SRA MEETING ON 21/04/2017 APPROVED & SIGNED GY to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended & sent for upload 29/5/17;</i>
4	Independent Panel - update IndPan Briefing on 26 th April - new member of the IndPan introduced;
5	Whole project - general update <u>West</u> Carnwath Road – demolition complete, demob in progress; piling works ongoing, shaft 75%, river wall strengthening on going; toe piling scheduled for end of July; Putney slipway - jointing to concrete slabs, welfare cabins on site, UXO works and archaeological investigations; Hammersmith PS – screen scheduled, piling for shaft; Acton – site investigation works; <u>Central</u> Blackfriars completing undercroft this week, moving trees now; Victoria Embankment, Albert Embankment and Heathwall PS ongoing; Chelsea Embankment – river wall works; Kirtling Street – marine works and ongoing D wall; <u>East</u> Chambers Wharf - Loftie Street hoarding works & general housekeeping; Greenwich PS – archaeologists on site; King Edward Memorial Park – playground works etc; Shad Basin slipway over 50% complete; Discussion on archaeological involvement, have an archaeologist in residence, usually happens when cofferdam in place, then make an assessment;
6	'More by River' initiative Agreed to remove this item from future agendas
7	Monthly Monitoring and reporting – Review of April 2017 Report April report circulated before meeting; Materials in the month forecast exceeded;
8 8a 8b 8c 8d 8e 8f 8g 8h 8i	Sustainable Freight Transport Plans, WSCLPs, CLPs etc. <u>General</u> - see later <u>Carnwath Road</u> - Expect to circulate soon; <u>Victoria Embankment Foreshore</u> - Final SFTP consultation expires 26 th May; <u>KEMPFS</u> Expect final SFTP out by 2 nd June; Discussion on what tides can be used; info going into the document; <u>Albert Embankment</u> - Workshop completed, draft out by 30 th May; <u>Chelsea Embankment</u> - Very early works, CLP imminent; <u>Putney Bridge</u> - Workshop 26/5/17; Draft after that; CLP by 2/6/17; <u>Heathwall PS</u> - Workshop booked for 21 st June; <u>Any other documents</u> - Discussion on other documents such as WSCLPs and CAFs in the pipeline;
9	Any Other Business None
10	Date of future meeting:- Wednesday 21 st June 2017 at 11am; Ravensbourne, 4 th floor, The Point, 37 North Wharf Rd, Paddington, W2 1AF; Meeting closed 11.50am.
Agreed by:	Signature: <u> G Youngs </u> Name: <u> G YOUNGS </u> Position: <u> RELEVANT AUTHORITY COORDINATOR </u> Date: <u> 21/6/2017 </u> Agreeing body: <u> STRATEGIC RELEVANT AUTHORITY </u>