

Strategic Relevant Authority Meeting Minutes – 21/04/2017

Subject:	Strategic Relevant Authority meeting	
Purpose:	This series of meetings is for the Strategic Relevant Authority to discuss implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel. The purpose of the April meeting is to discuss the current project situation, receive a presentation relating to the use of Deptford Creek as well as other relevant issues.	
Date and time:	Friday 21 st April 2017 10.30am to 11.54am	
Location:	Ravensbourne, 4 th floor, The Point, 37 North Wharf Rd, Paddington, London. W2 1AF	
Attendees:	Port of London Authority (PLA) – Jim Trimmer (JT) (Chair) Transport for London (TfL) – Samantha Norman (SN), Paul Wilson (PW) City of London (CoL) – Kurt Gagen (KG), Ed Dunlop (ED) London Borough of Southwark (LBS) – Mumtaz Shaikh (MS) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Mark Page (MP) Royal Borough of Kensington & Chelsea (RBKC) – James McCool (JM) Relevant Authority Coordinator (RAC) – Glynis Youngs (GY) Tideway – Nick Butler (NB), Stephen Thompson (ST) Peter Brett Associates (PBA) – Keith Mitchell (KM) Contractors Representatives (MWCs) – John Davies (JD), Rob Merchant (RM), Clive Kessell (CK), Kate Centnere (KC), Ian Bentley (IB)	
Apologies:	Greater London Authority (GLA) – Kevin Reid (KR) Transport for London (TfL) – Lukman Agboola (LA) City of London (CoL) – Ted Rayment (TR), Robin Close (RC) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Lambeth (LBLE) – Shreekant Patel (ShP) NO SUB London Borough of Wandsworth (LBW) – John Stone (JS), Mikyla Davidson (MD) Royal Borough of Kensington & Chelsea (RBKC) - William Howe (WH), Richard McBride (RMC) Tideway – James Spikesley (JSp), David Stokoe (DS)	
No Response or did not attend:	London Borough of Hammersmith & Fulham (LBHF) – Nick Ruxton-Boyle (NRB), Matt Harris (MH) <i>NO SUB</i> London Borough of Southwark (LBS) – Ian Law (IL), Dipesh Patel (DP), Amy Lester (AL)	
Minute taker:	Glynis Youngs	
Doc refs:	000276-MTMS-RAC-GEY AD 25-05-2017	
Abbreviations:	ALARP – as low as reasonably practical BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CHAWF – Chambers Wharf drive site CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station IndPan – Independent Panel KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site	MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed <i>PMN – Post meeting note</i> RA – Relevant Authority RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager (JSp) TW – Thames Water UXO – Unexploded Ordnance WSLCP – Work Site CLP

Agenda Item	Notes and Action
1	<u>Safety Moment</u> Item relating to having the correct equipment for the job when cleaning a drain;
2	<u>Apologies for absence</u> GY - gave apologies and substitutes;
3 3a 3b 3c	<u>Chair's introduction</u> <u>Minutes of the last meeting (20/03/2017)</u> GY indicated changes <u>Outstanding actions from Minutes of Last meeting (20/03/2017)</u> Item 8 – VCTEF Final submission period started 3/4/17; <u>MINUTES OF SRA MEETING ON 20/03/2017 APPROVED & SIGNED</u> GY to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended & sent for upload 26/4/17;</i> JSp – Item 8f – PDF rec 21/3 and circ 22/3
4	<u>Independent Panel - update</u> New member of IndPan has been selected.
5	<u>Whole project - general update</u> <u>East</u> CHAWF - cofferdam fill & tie bars ongoing, plus a few deliveries; Family day at KEMPF went well over Easter, organised by CVB; around 4000 people attended; Positive; <u>Central</u> KRTST - D wall ongoing, starting construction of jetty; Ground investigation underway at CREWD; Disposal permits and transhipment site being arranged; <u>West</u> Finishing off Putney slip; Start mobilisation June/July; CARRR - 2 weeks demolition left, piling and works for shaft, river wall strengthening;
6	<u>'More by River' initiative</u> Covered already, nothing more to add;
7	<u>Monthly Monitoring and reporting – Review of March 2017 Report</u> March report circulated before meeting; Materials in the month forecast met, expect to exceed forecast for April;
8	<u>Deptford Creek usage – presentation</u> East team presented outcome of investigation into use of Deptford Creek for transport of material from GREPS; Issues with use of tides and small tidal window;
9 9a 9b 9c 9d 9e 9f	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u> <u>General</u> - see later <u>Carnwath Road</u> Changes being made to SFTP, expect to circulate soon; <u>Victoria Embankment Foreshore</u> Final SFTP consultation expires 26 th May; <u>KEMPF</u> Draft SFTP comments expected back from RA 9/5/17, final submission after that; <u>Albert Embankment</u> Workshop programmed for 4/5/17, SFTP & CLP to be discussed, 21 day draft submission after that; <u>Any other documents</u> Putney, Chelsea, Heathwall and Cremorne SFTPs expected soon;
10	<u>Any Other Business</u> Change in Tideway staff;
11	<u>Date of future meeting:-</u> Thursday 25 th May 2017 at 11am; Ravensbourne, 4 th floor, The Point, 37 North Wharf Rd, Paddington, W2 1AF; Meeting closed 11.54am.
Agreed by:	Signature: <u>___ G Youngs ___</u> Name: <u>___ G YOUNGS ___</u> Position: <u>___RELEVANT AUTHORITY COORDINATOR___</u> Date: <u>___25/05/2017___</u> Agreeing body: <u>___STRATEGIC RELEVANT AUTHORITY___</u>