

Strategic Relevant Authority Meeting Minutes – 12/12/2018

Subject:	Strategic Relevant Authority (SRA) meeting					
Purpose:	This meeting is for the SRA to discuss implementation of the River Transport Strategy (RTS) for the Tideway Tunnel. The purpose of the December meeting is to discuss the current project situation & other relevant issues.					
Date and time:	Wednesday 12 th December 2018 10.30am to 12.30pm					
Location:	Effra & Duffield, 5 th floor, Cottons Centre, Cottons Lane, London. SE1 2QG.					
Attendees:	Port of London Authority (PLA) – Jim Trimmer (JT) (Chair) Greater London Authority (GLA) – Jonathan Aubrey (JAu), Julia Thomson (JTh) Transport for London (TfL) – Samantha Norman (SN), Henry Axon (HA) City of London (CoL) – Kurt Gagen (KG), Ed Dunlop (ED) London Borough of Hammersmith & Fulham (LBHF) – Elise Lim (EL) London Borough of Lambeth (LBLE) – Shreekant Patel (ShP) London Borough of Southwark (LBS) – Mumtaz Shaikh (MS) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Kirstin Clow (KCI) Royal Borough of Kensington & Chelsea (RBKC) – William Howe (WH), Relevant Authority Coordinator (RAC) – Glynis Youngs (GY) Tideway (TW) – James Spikesley (JSp), Richard Lewis (RL) Contractors Rep's (MWCs) – Kate Centnere (KC), John Davies (JD), James Fraser (JF), Ian Grant (IG), Alistair Laban (ALa)	<table border="1"> <tr> <td>QUORUM -Y/N/Sub</td> <td>PLA - Y GLA - Y TfL - Y CoL - Y CoW - N LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y</td> </tr> <tr> <td>NOT QUORATE</td> <td></td> </tr> </table>	QUORUM -Y/N/Sub	PLA - Y GLA - Y TfL - Y CoL - Y CoW - N LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y	NOT QUORATE	
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NOT QUORATE						
Apologies, No Response or DNA:	Port of London Authority (PLA) – Terry Lawrence (TL) Greater London Authority (GLA) – Jonathan Gibb (JGi) Transport for London (TfL) – Karl Wiesmath (KW), Paul Wilson (PW) City of London (CoL) – Ted Rayment (TR) City of Westminster (CoW) – Barbara Terres (BT), Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) – Chris Bainbridge (CBa), Rob Anderson (RA) London Borough of Lambeth (LBLE) – J Holt (JH) London Borough of Southwark (LBS) – Ian Law (IL), Amy Lester (AL) London Borough of Tower Hamlets (LBTH) – Adam Hussain (AdH) London Borough of Wandsworth (LBW) – John Stone (JS) Royal Borough of Greenwich (RBG) – Alex Smith (AS) Royal Boro. of Kensington & Chelsea (RBKC) – Richard McBride (RMc), James McCool (JM), Iain Steele (IS) Tideway (TW) – James Smith (JSm), David Appleyard (DA) Peter Brett Associates (PBA) – Keith Mitchell (KM) Contractors Representatives (MWCs) – Dave Richmond (DR), Nigel McCarron (NM)					
Minute taker:	Glynis Youngs					
Doc refs:	000453-MTMS-RAC-GEY AD 24-02-2019					
Abbreviations:	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site	LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed Phone – Available by phone if decision required PMN – Post meeting note PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP				

Agenda Item	Notes and Action
1	<u>Safety Moment</u> – injury risk when combining ice skating and alcohol consumption;
2	<u>Apologies for absence</u> RAC gave apologies & subs; Advised recording; <i>PMN - meeting NOT Quorate</i> ;
3 3a 3b 3c	<u>Chair's introduction</u> <u>Minutes of the last meeting (17/10/2018) (442-MTMS)</u> No amendments; <u>Outstanding actions from Minutes of Last meeting (17/10/2018) (442-MTMS)</u> No actions; <u>MINUTES OF SRA MEETING ON 17/10/2018 APPROVED & SIGNED</u> RAC to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended & sent for upload 13/12/2018</i> ;
4 4a	<u>Independent Panel – general update</u> <u>General update</u> TSM – almost 6 months since last briefing; Next briefing Friday 1 st March 2019, 9am to 10.30am at KRTST; Invite to be sent to RAC for circulation;
5 5b 5c 5d	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area; <u>East</u> Identified current status of sites in the Eastern area – CHAWF, KEMPF and GREPS (Deptford Creek); Issues with KEMPF to be discussed on 16/1/19; <u>Central</u> Identified current status of sites in the Central area – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF; Issues with CREWD to be discussed 16/1/19; <u>West</u> Identified current status of sites in the Western area – CARRR, PUTEF;
6a, b & c	<u>Monthly Monitoring & reporting – Review of Oct & Nov 2018 Reports</u> October report received and circulated 9/11/18; November report received and circulated 7/12/18; TSM – October document came out in 6 pieces as it included the Derogation Request for HEAPS, only referred to in November Report – no update as ongoing; Will be updating forecasts;
7a, b & c	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u> GREPS SFTP outstanding; To be progressed in 2019; HEAPS derogation been submitted, to be discussed on 16/1/19; Ongoing provision of CLPs as they become necessary; <i>PMN – December Document Summary received and circulated 7/12/18</i> ;
8 8a 8b	<u>Unforseen Derogations</u> <u>HEAPS</u> MWC responses to RA comments have been received; RA will review MWC comments to see if responses have addressed the issues raised by RA; AGREED – comments to RAC 7/1/19, collation to MWC 14/1/19, discussion on 16/1/19; <u>Process Document</u> RAC prepared process document for comment; All to consider document; Comments back to RAC asap;
9	<u>Any Other Business</u> JT – called for Any Other business - None;
10	<u>Date of next meetings:-</u> RA meeting – Wednesday 16 th January 2019 @ 10.30am; Cottons Centre – Fleet; CREWD, HEAPS & KEMPF to be discussed; SRA meeting - Wednesday 20 th February 2019 @ 10.30am; Cottons Centre – Fleet; Meeting closed 11.36am.
Agreed by:	Signature: <u>G Youngs</u> Name: <u>G YOUNGS</u> Position: <u>RELEVANT AUTHORITY COORDINATOR</u> Date: <u>24/02/2019</u> Agreeing body: <u>STRATEGIC RELEVANT AUTHORITY</u>