

## Strategic Relevant Authority Meeting Minutes – 20/02/2019

<b>Subject:</b>	Strategic Relevant Authority (SRA) meeting	
<b>Purpose:</b>	The February meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.	
<b>Date and time:</b>	Wednesday 20 <sup>th</sup> February 2019 10.30am to 12.30pm	
<b>Location:</b>	Effra & Fleet, 5 <sup>th</sup> floor, Cottons Centre, Cottons Lane, London. SE1 2QG	
<b>Attendees (Members):</b>	Port of London Authority – Jim Trimmer (JT) (Chair) Greater London Authority – Jonathan Aubrey (JAu) Transport for London – Samantha Norman (SN) City of London – Ed Dunlop (ED) City of Westminster – Anthony Robinson (AR) London Borough of Hammersmith & Fulham – Chris Bainbridge (CBa), London Borough of Southwark – Mumtaz Shaikh (MS) London Borough of Tower Hamlets – Bob Bennett (BB) London Borough of Wandsworth – Dianne James (DJ) Royal Borough of Kensington & Chelsea – Richard McBride (RMc), Iain Steele (IS)	QUORUM -Y/N/Sub  <b>NOT            QUORATE</b>
<b>Members Apologies, No Response or DNA:</b>	Port of London Authority (PLA) – Terry Lawrence (TL) Greater London Authority (GLA) – Jonathan Gibb (JGi) , Julia Thomson (JTh) Transport for London (TfL) – Karl Wiesmath (KW), Paul Wilson (PW) City of London (CoL) – Kurt Gagen (KG), Ted Rayment (TR) City of Westminster (CoW) – Anthony Robinson (AR), Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Rob Anderson (RA), Elise Lim (EL) London Borough of Lambeth (LBLE) – J Holt (JH), Shreekant Patel (ShP) London Borough of Southwark (LBS) – Ian Law (IL) London Borough of Wandsworth (LBW) – John Stone (JS) Royal Borough of Greenwich (RBG) – Kirstin Clow (KCI), Alex Smith (AS) Royal Borough of Kensington & Chelsea (RBKC) – William Howe (WH), James McCool (JM)	
<b>Attendees (Invitees):</b>	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – Richard Lewis (RL), James Spikesley (JSp), Contractors Reps – Kate Centnere E (KC); John Davies C (JD); James Fraser W (JF), Ian Grant W (IG)	
<b>Invitees Apologies, N/R or DNA:</b>	Tideway – James Smith (JSm), David Appleyard (DA) Peter Brett Associates – Keith Mitchell (KM) Contractors Reps – Dave Richmond E (DR); Philip Dupree C (PD); Nigel McCarron W (NM):	
<b>Minute taker:</b>	Glynis Youngs	
<b>Doc refs:</b>	000468-MTMS-RAC-GEY AD 10-04-2019	
<b>Abbreviations:</b>	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site	LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed Phone – Available by phone if decision required PMN – Post meeting note PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP

Agenda Item	Notes and Action
1	<u>Housekeeping</u> – toilet provision and fire evacuation routes explained
2	<u>Safety Moment</u> – cyclists & pedestrians need to be aware when emergency services need to use cycle lanes;
3	<u>Apologies for absence</u> RAC gave apologies & subs; <i>PMN - meeting NOT Quorate</i> ;
4 4a 4b 4c	<u>Chair's introduction</u> <u>Chair's introduction</u> <u>Minutes of the last meeting (12/12/2018) (453-MTMS)</u> No amendments; <u>Outstanding actions from Minutes of Last meeting (12/12/2018) (453-MTMS)</u> No actions; <u>MINUTES OF SRA MEETING ON 17/10/2018 APPROVED &amp; SIGNED</u> RAC to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended &amp; sent for upload 25/2/2018</i> ;
5 5a & b	<u>Independent Panel – general update</u> <u>General update and Briefing</u> TSM – Next Independent Panel briefing Friday 1 <sup>st</sup> March 2019, a number of SRA members will be attending;
6 6b 6a 6c	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area; <u>Central</u> Identified current status of sites in the Central area – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF; KRTST – 315m tunnel completed, all barge movements as expected; <u>East</u> Identified current status of sites in the Eastern area – CHAWF, KEMPF and GREPS (Deptford Creek); <u>West</u> Identified current status of sites in the Western area – CARRR, PUTEF;
7 7a, b & c	<u>Monthly Monitoring &amp; reporting – Review of December 2018 &amp; January 2019 Reports</u> December 2018 report received and circulated 11/1/19; January 2019 report received 11/2/19 and circulated 14/2/19; TSM – December quiet due to Christmas shutdown; Updated forecasts; Sites restarted after shutdown;
8	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u> GREPS SFTP outstanding; To be progressed in 2019; Ongoing provision of CLPs as they become necessary; Revised SFTP for CREWD and KEMPF out for consultation;
9 9a 9b 9c	<u>Derogations</u> Discussion on the derogation needed for KEMPF due to problem with supply chain & wharf availability; HEAPS derogation approved 8/2/19; Shaft excavation end March, beginning of April. Weekly progress document for Tideway and LB Wandsworth; Discussion on process document for unforeseen derogations being revised. To be reviewed and circulated for comments mid-March;
10	<u>Any Other Business</u> None;
11	<u>Date of next meetings:-</u> Agreed to cancel 20 <sup>th</sup> March meeting; <i>PMN – meeting cancelled 27/2/19</i> ; SRA meeting – TBC due to proximity of 17 <sup>th</sup> April meeting to Easter; RAC to look at alternatives; Meeting closed 11.28am.
Agreed by:	Signature: <u>___ G Youngs ___</u> Name: <u>___ G YOUNGS ___</u> Position: <u>___RELEVANT AUTHORITY COORDINATOR___</u> Date: <u>___10/04/2019___</u> Agreeing body: <u>___STRATEGIC RELEVANT AUTHORITY</u>