

Strategic Relevant Authority Meeting Minutes – 19/06/2019

Subject:	Strategic Relevant Authority (SRA) meeting					
Purpose:	The June meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.					
Date and time:	Wednesday 19 th June 2019 10.30am to 12.30pm					
Location:	Effra & Fleet, 5 th floor, Cottons Centre, Cottons Lane, London. SE1 2QG					
Attendees (Members):	Port of London Authority – Jim Trimmer (JT) (Chair) Greater London Authority – Jonathan Aubrey (JAu) Transport for London – Paul Wilson (PW), Sean Wilson City of Westminster – Anthony Robinson (AR) London Borough of Tower Hamlets – Bob Bennett (BB) London Borough of Wandsworth – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Kirstin Clow (KCI) Royal Borough of Kensington & Chelsea – Iain Steele (IS)	<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">QUORUM -Y/N/Sub</td> <td> PLA - Y GLA - Y TfL - Y CoW - Y LBTH - Y LBW - Y RBG - Y RBKC - Y </td> </tr> <tr> <td style="text-align: center;">NOT QUORATE</td> <td></td> </tr> </table>	QUORUM -Y/N/Sub	PLA - Y GLA - Y TfL - Y CoW - Y LBTH - Y LBW - Y RBG - Y RBKC - Y	NOT QUORATE	
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NOT QUORATE						
Attendees by Phone [OSM]	City of London – Ed Dunlop (ED) London Borough of Lambeth (LBLE) – Adrian Pigott (AP)	<table border="1" style="width: 100%;"> <tr> <td>CoL - OSM LBLE - OSM</td> </tr> </table>	CoL - OSM LBLE - OSM			
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Members Apologies, No Response or DNA:	Port of London Authority (PLA) – Terry Lawrence (TL) Greater London Authority (GLA) – Jonathan Gibb (JGi), Julia Thomson (JTh) Transport for London (TfL) – Samantha Norman (SN), Karl Wiesmath (KW) City of London (CoL) – Ted Rayment (TR), Kurt Gagen (KG) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Rob Anderson (RA), Chris Bainbridge (CBa), Elise Lim (EL) London Borough of Lambeth (LBLE) – J Holt (JH) London Borough of Southwark (LBS) – Ian Law (IL), Richard Earis (RE), Roger Taylor (RT) London Borough of Tower Hamlets – Isaac Clayton (IC) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Alex Smith (AS) RB of Kensington & Chelsea (RBKC) – William Howe (WH), Richard McBride (RMC), James McCool (JM)	<table border="1" style="width: 100%;"> <tr> <td>LBHF – N LBS – N</td> </tr> </table>	LBHF – N LBS – N			
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Attendees (Invitees):	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – Richard Lewis (RL), James Spikesley (JSp), Contractors Reps – Kate Centnere E (KC), Alistair Laban E (ALa); John Davies C (JD); Rikin Mehta W (RME)					
Invitees Apologies, N/R or DNA:	Tideway – James Smith (JSm), David Appleyard (DA) Peter Brett Associates – Keith Mitchell (KM) Contractors Reps – Dave Richmond E (DR); Philip Dupree C (PD); James Fraser W (JF), Ian Grant W (IG):					
Minute taker:	Glynis Youngs					
Doc refs:	000487-MTMS-RAC-GEY AD 29-08-2019					
Abbreviations:	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site	LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP				

Agenda Item	Notes and Action
	All present introduced themselves
1	<u>Safety Moment</u> Presentation regarding coastal deaths and RNLI advice on what to do when entering the water unexpectedly. https://www.bbc.co.uk/news/uk-england-48443755 Link also available to suicide prevention strategy. https://server1.pla.co.uk/assets/drowningpreventionstrategy.pdf 400 people drown in the UK a year but only 150 in coastal waters, rest in inland waters.
2	<u>Apologies for absence</u> RAC gave apologies & subs; <i>PMN - meeting NOT Quorate;</i>
3 3a 3b 3c	<u>Chair's introduction</u> <u>Minutes of the last meeting (10-04-2019) (479-MTMS)</u> No amendments; <u>Outstanding actions from Minutes of Last meeting (10-04-2019) (479-MTMS)</u> No actions; <u>MINUTES OF SRA MEETING ON 10/4/2019 APPROVED & SIGNED</u> RAC to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended & sent for upload 24/6/2019;</i>
4 4a & b	<u>Independent Panel – general update</u> <u>General update and Briefing</u> TSM – Last briefing March 2019. Next update September 2019, will advise.
5 5a 5b 5c	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area; <u>East</u> Identified current status of sites in the Eastern area – CHAWF, KEMPF and GREPS (Deptford Creek); <u>Central</u> Identified current status of sites in the Central area – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF; KRTST – 2.5km tunnel completed westbound and 400m eastbound; 300 th barge out; <u>West</u> Identified current status of sites in the Western area – CARRR and PUTEF;
6 6a, b & c	<u>Monthly Monitoring & reporting – Review of Apr '19 & Draft May '19 Reports</u> April 2019 report received and circulated 17/5/19; May 2019 report received 12/6/19 and circulated 13/6/19; TSM – April - 130,000T material moved by river and over 160,000T in May;
7 7a & b 7c	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u> <u>General & HEAPS</u> Nothing to report <u>GREPS</u> Workshop to be arranged. Agreed to hold Workshop after SRA meeting on 21 st August 2019. <i>PMN – meeting booked for 21st August 2019;</i>
8 & 8a 8b 8c	<u>Derogations</u> HEAPS derogation ongoing. Weekly progress document for Tideway and LB Wandsworth, received; Discussion on process document for unforeseen derogations. To be finalised. CHEEF to be discussed at later RA meeting.
9	<u>Any Other Business</u> Discussion on content of CLP & TMP for GREPs.
10	<u>Date of next meetings:-</u> Agreed to cancel 17 th July SRA meeting; <i>PMN – 17th July SRA meeting cancelled 26/6/19;</i> <i>GREPS SFTP Workshop booked for 21/8/19;</i> SRA meeting - Wednesday 21 st August 2019 @ 10.30am; Cottons Centre – Westbourne; Meeting closed 11.40pm.
Agreed by:	Signature: <u> <i>G Youngs</i> </u> Name: <u> G YOUNGS </u> Position: <u> _RELEVANT AUTHORITY COORDINATOR_ </u> Date: <u> 29/8/2019 </u> Agreeing body: <u> _STRATEGIC RELEVANT AUTHORITY </u>