



MEETING MINUTES

Subject:	King Edward Memorial Park Foreshore Community Liaison Working Group
Date and time:	Wednesday 6 September 2017, 7.00pm – 9.00 pm
Location:	The Shadwell Centre, 455 The Highway, London, E1W 3HP
Minute taker:	Mark Walker, Administrative Support, Tideway
Chair:	Mike Wardle

Item	Topic
1	Welcome, introductions and apologies
2	Report back on actions from previous meeting on 18 July 2017
3	Project update including construction and compliance
4	Feedback from community representatives
5	Masterplan update (Tower Hamlets)
6	AOB
7	Date of next meeting

Project Staff:

- Jeff Alchin (JAI) – Project Manager, Tideway
- Adam Cockayne (AC) – Environmental Advisor, CVB
- Martin Griffiths (MG) – Senior Community Relations Manager, CVB
- Charlie Louet (CLO) – Project Manager, CVB
- Catherine Loveridge (CL) – Senior Project Manager, Tideway
- Allen Summerskill (AS) – Stakeholder and Consents Manager, Tideway
- Mark Walker (MWa) – Administrative Support, Tideway

Residents / Organisations:

Nine other attendees including residents and representatives from London Borough of Tower Hamlets, Turk's Head Charity and Free Trade Wharf.

1. Welcome, introduction and apologies

A resident asked if the meeting could be held in a different venue in the future and suggested the Shadwell Basin Activity Centre. Allen Summerskill (AS) confirmed this request can be looked into.

Welcome from the Chair, Mike Wardle (MW). Introductions from all attendees. Apologies received from Free Trade Wharf Residents' Association.

A resident complained that Tideway refers to this site as King Edward Memorial Park. To local people, this is Shadwell Park, whereas King Edward Memorial Park could be anywhere. He would like to see the site rebadged as Shadwell Park.

AS advised it will not be possible to change the name of the site, as King Edward Memorial Park is the name used for planning consents, etc. Bob Bennett (BB) confirmed the Council knows this site by the name King Edward Memorial Park.

MW explained that later in tonight's meeting, there will be a discussion about a forthcoming community weekend which will address similar issues to those raised by JA.

2. Report back on actions from the previous meeting on 18 July 2017

MW confirmed no corrections to the minutes from the previous meeting were requested.

A resident proposed the minutes to be a true representation of the previous meeting. AS seconded this proposal. MW confirmed approval to the minutes of the previous meeting.

Previous Actions Register:

Action No.	CLWG Date	Action	Result
1	18 July 2017	Tideway to circulate copies of its presentation to members of the CLWG in advance of each meeting (and bring hard copies to the meeting itself).	AS confirmed hard copies of tonight's presentation have been handed out. However, to ensure the presentation is as accurate as possible, there are often last-minute changes to the presentation, so he is reluctant for copies to be distributed in advance of the meeting. A copy of the presentation will also be uploaded to the Tideway website after the meeting.
2	18 July 2017	Tideway to investigate if further mitigation measures are needed following the fire on Free Trade Wharf.	Jeff Alchin (JAI) confirmed damage caused by the fire was fairly superficial, however Tideway is going to undertake some strengthening work to the jetty.
3	18 July 2017	Tideway to review the plan for barge loading at KEMPF, to minimise disruption.	Catherine Loveridge (CL) advised this point stems from a general comment made previously by a resident, however it is not a specific action. A resident commented that noise from barges has been horrendous at night, with lots of banging taking place. CLo explained that wedges have been put in place however this does not seem to have solved the problem. Tideway will now look at ratcheting the legs together. A

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			<p>local resident commented that the noise arises from the loose barges, not the jack-up barges. CLo confirmed he will investigate this issue over the next couple of weeks and attempt to resolve. CLo also confirmed barges are moved on some weekends.</p> <p>Action 1: Tideway</p>
4	18 July 2017	Tideway to ensure staff are not carrying out needle-gunning and other disruptive maintenance activities, especially away from the main working area.	CLo confirmed this activity has been stopped.
5	18 July 2017	Tideway to consider the request for noise level exceedances to be made publically available within 24 hours.	CLo confirmed there have been no noise level exceedances. AS advised a detailed noise presentation will be provided as part of tonight's meeting.
6	18 July 2017	AB (LB Tower Hamlets) to chase her colleague Adam Hussein for the Section 61 document.	<p>Alison Dickens (AD) believes her colleague Alice Bigelow passed the Section 61 document to MW. MW does not believe he has received this document, however he has been away on an expedition and also lost a lot of emails recently, so he will need to check. BB believes the document was passed to Alice Bigelow, who was going to pass to MW. BB believes the key point is that the Council has agreed to make the document publically-available; all Section 61 documents will be uploaded to the Council website, however this task has not been completed yet. MW confirmed that if he has the document, he will send it to JA. CL advised this document is being made available as a source of information, not for consultation.</p> <p>Action 2: MW</p>
7	18 July 2017	Tideway to pass on the group's request for sight of the Section 61 document to LB Tower Hamlets.	Please see Action 6 above.

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8	18 July 2017	AS to investigate a residents claim that Andy Shaddick leaves site early to catch a 7.28pm train home.	AS outlined how the standard case mitigation process works. To date Andy Shaddick has met with the majority of Standard Case applicants via pre booked appointments either at their property, at the Shadwell Centre or the reception of Free Trade Wharf. In the future, Andy will not be based in the Information Centre Chambers Wharf waiting for members of the public to drop-in and apply for Standard Case.
9	18 July 2017	Tideway to carry out attendant monitoring to assess vibration levels in Peartree Lane.	CLO confirmed this was undertaken. Adam Cockayne (AC) confirmed the report was sent to the resident who had requested it.
10	18 July 2017	DL to check to see what condition surveys were carried out in the area around Peartree Lane before the start of works.	AC confirmed this information has been provided to the resident who requested it.
11	18 July 2017	Tideway to consider spraying a polymer to alleviate dust problems in Peartree Lane.	CLO confirmed dust suppression is taking place, with a bowser used for watering down. However a polymer is not being utilised.
12	18 July 2017	JAI to review plans to open up the area near the little entrance way into the Park, as this may encourage cyclists.	JAI confirmed this entrance was widened within a day of the previous meeting. However it is closed again this week due to the nature of works taking place.
13	18 July 2017	DL to assess if Tideway is dampening down regularly enough to suppress dust in the local area.	Please see Action 11 above.
14	18 July 2017	AC to bring details of actual noise levels to the next meeting.	AC confirmed these will be provided later in tonight's meeting.
7	5 June 2017	AS to investigate why a resident and none of Block G received a TAP letter back in January 2016.	AS confirmed a reminder letter for the TAP process was sent in June 2016. However, this point was raised at a previous meeting by a resident not involved in the TAP process. Tideway will be delivering a leaflet by the end of this month to FTW advising of the special case mitigation process, for

			people not covered by the TAP process. It is likely to be delivered in mid-September and a link to this leaflet can be provided with the minutes from this meeting: https://www.tideway.london/media/3138/icp-and-mitigation-information-leaflet-may-2017.pdf Action: Tideway
8	5 June 2017	Tideway to arrange for the permanent artwork artist to attend a future CLWG and provide an update.	JAI confirmed Tideway has been in touch to see when the artist is available. BB confirmed the artist is keen to attend but is struggling to find time to do so.

3. Project update including construction and compliance

Community & Legacy: presentation by Martin Griffiths (MG), Senior Community Relations Manager, CVB

MG outlined Tideway's community investment in terms of the five London boroughs Tideway East is working in.

In terms of charity involvement, MG explained that Thames 21 is the most significant for the Tideway project in terms of volunteering, with over 100 staff hours in the last quarter.

MG confirmed Tideway also donates to the RNLI via near miss reporting, with each one triggering a financial donation. MG and CLo clarified the 'near miss' process, which relates to the safety of staff on site.

MG advised Tideway has also again funded summer courses at the Shadwell Basin Activity Centre.

MG explained that Tideway also works with youngsters, ex-offenders and the less fortunate, to prepare them for work in the construction industry.

A local resident commented that this presentation contains too much information that is not relevant to this area. MG advised he is happy to remove this information and concentrate purely on construction activities if that would be preferred.

Progress report: presentation by Charles Louet (CLo), Project Manager, CVB

CLo confirmed the playground in King Edward Memorial Park has suffered additional delays related to the supply of Portland Stone, which has to be custom-cut.

In response to a question from a local resident about why the playground covers such a small area, BB advised the new playground will actually be much bigger than the existing playground and will contain a number of more interesting things.

With regard to a completion date, CLo explained he cannot be any more precise than to say the playground will be completed in 2017. As it was due to be finished sooner, Tideway financed a temporary playground and activities for children.

MG stated that the temporary play area is staying and Tideway has received positive feedback about it.

CLO confirmed the site hoarding is now complete and features an adult and child viewing area. This is a good example of what Tideway does to integrate the worksite with the local community. A resident commented that the hoarding looks good.

With regard to future piling activity, CLO explained that sheet piling involves machinery clamping onto the previous pile and then compressing the next pile into the ground. However, the first few piles do have to be 'banged' in using impact piling techniques.

CL confirmed piling at this site will be complete by the end of the year. Up until 4 September 2017, 155 of 320 piles have been installed, included 20 of a total of 45 'driven / impact' piles. In summary, Tideway is halfway there with piling. Much less impact piling has been necessary than was originally anticipated and the time taken to install each impact pile has been approximately five minutes, rather than 17 minutes as originally estimated. CLO thanked local residents for their patience while this work is undertaken.

In terms of piles in front of the CSO (Combined Sewer Outfall), CLO explained ten piles are required here. This work will continue until 20 September 2017. Then a pre-cast concrete culvert can be lifted down into place. This is necessary to channel flows from the storm sewer into the super sewer.

MW commented that there is currently a bypass around Shadwell Basin.

With regard to Foreshore clearance, CLO explained this involves removing any obstructions that may be found in the foreshore when excavations are taking place. Tideway has also been removing the scour apron. These works are 90% complete.

A local resident asked if any archaeological investigations have been taking place alongside Tideway's works. CLO confirmed an archaeological specialist is present during these works, in case anything of interest is discovered. The methodology is agreed in advance, with a survey carried out beforehand, to identify any potential items of value.

The local resident asked if any archaeological works are taking place in the foreshore. BB confirmed there are no archaeological works taking place in the foreshore.

CLO advised the next significant archaeological work will be when the shaft is excavated to a depth of 60 metres. The methodology for this work will be agreed in advance with MOLA (Museum of London Archaeology).

CLO explained that Tideway had an enclosure in place within the Park for a couple of weeks, to facilitate the removal of the Cole Stairs sewer.

CLO outlined upcoming works at the site, as per the relevant presentation slide (slide 20).

CLO confirmed dredged material is used to fill the cofferdam cells, not concrete.

CLO confirmed additional support will be installed at various points on the jetty. This will involve inserting timbers at different locations, however CLO advised he cannot recall exactly where. This is necessary because piling creates vibrations and it has been

assessed that this could affect the jetty timbers. No structural problems would arise as a result, however the strengthening work does need to be done.

In response to a question from a local resident, CLo advised Free Trade Wharf is not likely to subside; in fact it is located outside of the predicted settlement area for this site.

In terms of culvert preparation works, CLo advised that before the concrete structure can be installed, it is necessary to install brackets and steel beams. This work is tidal by nature, with work taking place on the foreshore in low tide.

CLo explained that temporary protection is necessary to protect the foreshore from scouring. This will involve the temporary installation of concrete mattresses and a deflector wall.

In response to a question from a local resident, CL confirmed these works are subject to regulation by the Port of London Authority.

A resident referred to a recent programme on Radio 4 that focused on how Macquarie transferred debt to Thames Water, of which it owned a stake. He also explained that programme focused on Ofwat's inability to negotiate with a privatised utility.

AS commented that Tideway is focused on trying to build the project as effectively as possible and minimise the impact upon local residents. Once complete, there will be many, many thousands less tonnes of sewer waste released into the River Thames.

A local resident commented that the community has lost its park. This is the only Tideway site on the Thames that is not a brownfield site.

A local resident enquired if the access road to the site is temporary. CLo advised that when the site is completed and is a Thames Water operation asset, access will be via the same route, although its appearance will be different to what it looks like now.

BB commented that a detailed design of the new Thames Path has not yet been agreed. The access road is being integrated as part of the Masterplan.

MW referred to the forthcoming consultation weekend that will focus on the Masterplan.

CLo confirmed the indicative works programme has not changed since the last meeting.

A resident asked when the foreshore will be reinstated and asked if this activity is covered until 'Landscaping' on aforementioned programme (slide 23). CLo confirmed this to be correct and explained this activity will be completed in Q3/Q4 2020.

BB advised the foreshore structure is what Tideway's contractor is building. What happens above that needs to be approved by the Council.

A resident explained this is an issue the community would like to resolve and referred to the CABC document produced in 2014. BB confirmed nothing has been agreed as yet.

A local resident referred to the use of an island for project infrastructure at this site. CL confirmed this idea was previously dismissed for engineering reasons.

A resident commented that water can be made to flow any way it is required and referred to the principle of Archimedes' screw.

AS explained the design of the majority what Tideway is building is fixed (shafts, chambers, tunnel etc), following a consultation and detailed planning examination, etc. However, the opportunity for input into the design process is at the surface level of surface features. At this site, it was requested at the planning examination there be no signature ventilation column. This is different to all other Tideway sites.

AS also commented on the previous reference to 'stink pipes'. At this site, these are actually air intakes, which will draw in air for 99.9% of the time they are operational. For the remaining 0.1%, anything released from the intakes will be treated and inert, and will certainly not smell.

A resident requested a 'one-pager' that explains in writing what AS has just described. AS confirmed Tideway can provide links to where this information appears on the Tideway website. **Action 3: Tideway**

A local resident commented that she remembered the same point being explained very clearly at Free Trade Wharf in the past.

Construction Noise: presentation by Adam Cockayne (AC), Environmental Advisor, CVB

AC explained the difference between noise and sound and provided background details relating to the measurement of sound, including a demonstration.

AC confirmed distance is accounted for within Tideway's noise modelling. At this site, noise is monitored from Trafalgar Court and Free Trade Wharf.

AC referred to the 'noise bucket'. This relates to the amount of noise that can be made during a working day at the site and once full, Tideway must stop or limit its work to ensure no noise level exceedances. In the same way that a bucket can only hold so much water, the 'noise bucket' analogy means the site can only create so much noise within each day. Once the 'noise bucket' is full, then further noisy works would not occur.

AC displayed a snapshot of actual noise readings from the site. This is a running value and the team receives alerts if permitted levels are going to be exceeded. This helps Tideway proactively manage the work that is being carried out.

A local resident (representing Free Trade Wharf Residents' Association) enquired about noise reports being provided to this group. AC responded to advise this is the first he has heard about this. CLo commented that Tideway is regulated by the local authority. Noise reports are provided to the Council and if there is an exceedance, this would be reported to the Community Liaison Working Group. The actual monitoring required is stipulated by the rules of the Section 61 document.

AC explained that Tideway uses a state-of-the art system developed for this project. Details of any exceedances are sent straight to the Council.

A local resident (representing Free Trade Wharf Residents' Association), asked if noise monitoring is undertaken out-of-hours and to cover the noise made by the barges used at this site. AC responded to advise there is no work at this site from 10pm onwards. CLo confirmed that with regard to noise, Tideway is not regulated outside of its working hours. However, this means feedback received from the local community is very important.

CT commented the noise from the works at this site has been much less than what was expected. CLo confirmed the project does try to minimise noise as much as possible.

A resident believes Tideway has done very well to minimise the noise arising from its operations. However, the barges do make a noise and it appears this is caused by the barges banging together.

A local resident commented that fixing a few tyres to each barge would solve this problem. AS confirmed that Tideway will investigate this issue (See **Action 1** on page 3)

With regard to noise levels, CLo advised that if Tideway did something which created a lot of noise, this would fill the noise bucket very quickly, meaning subsequent noisy works would then need to stop for the day.

A resident reiterated his belief that Tideway is doing a great job.

In response to a query from a local resident, AC confirmed the noise level readings he displayed earlier were taken on a day when noisy piling was taking place.

AS asked residents to try to log the date and time of any noisy activity from site, as this makes it much easier for the project team to investigate the cause.

4. Feedback from community representatives

A local resident (representing Free Trade Wharf Residents' Association) advised she has been asked to raise the issue of the possibility of additional sound-proofing for residents of F-Block in Free Trade Wharf, who did not qualify as part of the original TAP process.

AS explained the original assessment as part of the Environmental Statement led to number of flats in Free Trade Wharf being offered TAPs with secondary glazing and balcony screening as mitigation measures, as it was deemed they would be significantly affected by noise from site. Other residents who did not qualify as part of the TAP process can still make a 'special case application to the Independent Compensation Panel (ICP), if their personal circumstances mean they are particularly affected by noise, e.g. night workers or residents suffering from medical conditions.

A resident asked if the balcony screens will be removed at the end of the project. AS confirmed the intention is for these screens to be removed.

5. Masterplan update (Tower Hamlets)

AD confirmed the Council has now received Section 106 for improvements works - £3.106m from Thames Water. The Masterplan document is now on the Tower Hamlets website and people can download it.

MW explained that people can look at his copy today if they want.

AD explained this money will be available to progress the Masterplan design once the internal Council processes have been completed, which is scheduled for the end of October. Once this has happened, the Council will draw up a brief for detailed design. At this point, people who have expressed an interest will be invited to provide feedback. This process usually takes approximately two/three months, with designers expected to be appointed in the New Year. The successful designers will produce a design based

on the overall Masterplan and there will be further consultation on the detailed design, probably in spring 2018. This group will be able to feed into that process.

A resident explained there is concern amongst local people about the design of the Masterplan. For instance, he was shocked by plans to park film crew vehicles in the Park to raise funds for maintenance. In recognition of these concerns, a separate consultation weekend has been organised by The Turks Head Charity to take place over the weekend of 13 – 15 October at the Shadwell Basin Project, where designers will be invited to work with local people. Although it is not covered by the Masterplan, the intention is to include the design of the Foreshore within the programme for this consultation weekend. The weekend will take the format of a drop-in over three days and the idea is for intensive work to take place, with participation from volunteer professionals. To publicise the event, a leaflet drop covering every household in Shadwell and Wapping. It is hoped Tideway's design staff responsible for the Foreshore will be able to participate.

MW asked if Tideway and Council staff will be available to take part. AD responded to advise she thinks this will be possible and she will take the request back to the Council. However, there will be no design team in place by this point.

MW asked if anyone from Tideway will be able to attend. CLo and AS will discuss.

A local resident commented that her concern is that the consultation will not be representative of the demographic make-up of the local area. A resident recognises this challenge. The local resident believes it is important to recognise certain groups may be under-represented.

A resident wants to make the Park a cohesive whole but at present, it seems as if the plans are disjointed. BB believes this comment is slightly unfair. The Masterplan has also included the principles of the Foreshore design.

A resident believes there are some alarming things in the Masterplan. For example, the reference to 'girls' sport', when even girls at the nearby Mulberry School do not play netball. These are the sort of things that need to be examined.

A local resident commented that it may be helpful to provide outline budgets as part of the consultation weekend, rather than just a blank sheet. It is also important to consider pollution issues, so that people can make informed choices.

MW recognises the challenge to reach out to all communities.

A local resident commented that she believes local enthusiasm for the project has died.

A resident believes it is important to consider what the Park is actually for.

AS commented that previous engagement with the community was fed into the Masterplan.

A resident explained the Post Office is going to carry out leaflet distribution for the consultation weekend.

AD asked if people want to be invited to a separate meeting for input into the Masterplan brief in November. A resident believes it will be a good idea to do the planning/consultation weekend first.

6. AOB

A local resident asked if Tideway is aware that 330 amateur rowing boats will be on the Thames this Saturday. CL responded to advise Tideway normally receives notification from the PLA. AS will double-check. MW believes the race organisers should have taken Tideway's works into consideration. **Action 4: Tideway**

7. Date of next meeting

Provisionally scheduled for 19:00 – 21:00 on Thursday 2 November 2017 at the Shadwell Basin Activity Centre (upstairs in the hall)

8. Actions register

Action No.	CLWG Date	Action	Status	Result
1	6 September 2017	Tideway to investigate how to reduce ongoing noise disturbance from barges.	Open	Update to be provided at the next CLWG.
2	6 September 2017	MW to provide the Section 61 document to JA.	Open	Update to be provided at the next CLWG.
3	6 September 2017	Tideway to provide links to where information relating to the usage of air intakes at this site (when operational) appears on the Tideway website.	Open	Update to be provided at the next CLWG.
4	6 September 2017	AS to check if Tideway is aware of amateur rowing event taking place this Saturday (9 September 2017).	Open	To be checked in advance of the event.
7	5 June 2017	AS to ensure Special Case leaflet is distributed to FTW.	Open	Update to be provided at the next CLWG.
8	5 June 2017	Tideway to arrange for the permanent artwork artist to attend a future CLWG and provide an update.	Open	JAI confirmed Tideway has been in touch to see when the artist is available. BB confirmed the artist is keen to attend but is struggling to find time to do so.
10	31 Jan 2017	AB to investigate if lighting can be installed across the new park.	Open	AB confirmed this point can be picked up when the detailed design commences in autumn 2017. AB will note this point as something to be discussed and

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				investigated as part of the design process.
11	31 Jan 2017	AB to investigate the possibility of installing solar panels to light up the tennis courts.	Open	AB confirmed this point can be picked up when the detailed design commences in autumn 2017. AB will note this point as something to be discussed and investigated as part of the design process.
12	31 Jan 2017	Full disclosure requested regarding the Section 106 budget, i.e. where the money is going.	Open	AB confirmed this point can be picked up when the detailed design commences in autumn 2017. AB will note this point as something to be discussed and investigated as part of the design process.