

Strategic Relevant Authority Meeting Minutes – 21/8/2019

Subject:	Strategic Relevant Authority (SRA) meeting		
Purpose:	The August meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.		
Date and time:	Wednesday 21 st August 2019 10.30am to 11.30am		
Location:	Westbourne, 5 th floor, Cottons Centre, Cottons Lane, London. SE1 2QG		
Attendees (Members):	Port of London Authority – Jim Trimmer (JT) (Chair) Greater London Authority – Jonathan Aubrey (JAu) Transport for London – Paul Wilson (PW) City of London (CoL) – Ed Dunlop (ED) City of Westminster – Barbara Terres (BT) London Borough of Lambeth (LBLA) – Joze Stivan (JSt) London Borough of Southwark (LBS) – Roger Taylor (RT) London Borough of Tower Hamlets – Bob Bennett (BB) London Borough of Wandsworth – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Kirstin Clow (KCI) Royal Borough of Kensington & Chelsea – Iain Steele (IS)	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> QUORUM -Y/N/Sub NOT QUORATE </div>	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBLA - Y LBS - Y LBTH - Y LBW - Y RBG - Y RRKC - Y
Members Apologies, No Response or DNA:	Port of London Authority (PLA) – Terry Lawrence (TL) Greater London Authority (GLA) – Jonathan Gibb (JGi) , Julia Thomson (JTh) Transport for London (TfL) – Samantha Norman (SN), Karl Wiesmath (KW) City of London (CoL) – Ted Rayment (TR), Kurt Gagen (KG) City of Westminster (CoW) – Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) – Rob Anderson (RA), Chris Bainbridge (CBa), Elise Lim (EL) London Borough of Lambeth (LBLA) – J Holt (JH), Simon Phillips (SP) London Borough of Southwark (LBS) – Ian Law (IL), Richard Earis (RE) London Borough of Tower Hamlets – Isaac Clayton (IC) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Alex Smith (AS) RB of Kensington & Chelsea (RBKC) – William Howe (WH), Richard McBride (RMc), James McCool (JM)	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> LBHF - N </div>	
Attendees (Invitees):	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – Richard Lewis (RL), James Spikesley (JSp), Contractors Reps – Kate Centnere E (KC); John Davies C (JD); Ian Grant W (IG)		
Invitees Apologies, N/R or DNA:	Tideway – James Smith (JSm), David Appleyard (DA) Peter Brett Associates – Keith Mitchell (KM) Contractors Reps – Dave Richmond E (DR) Alistair Laban E (ALa); Philip Dupree C (PD); James Fraser W (JF), Rikin Mehta W (RMe);		
Minute taker:	Glynis Youngs		
Doc refs:	000498-MTMS-RAC-GEY AD 22-10-2019		
Abbreviations:	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers KEMPf – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site	LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP	

Agenda Item	Notes and Action	
	PLA hosting conference on 10 th September 2019 – details at http://www.pla.co.uk/Events/Greening-Inland-Shipping-Conference-Exhibition	
1	<u>Safety Moment</u> Legality of the use of electric scooters in public spaces and on the Public Highway.  HSW Alert - Modes of Commuting.pdf	
2	<u>Apologies for absence</u> RAC gave apologies & subs. Advised recording; <i>PMN - meeting NOT Quorate</i> ; All present introduced themselves	
3 3a 3b 3c	<u>Chair's introduction</u> <u>Minutes of the last meeting (19-06-2019) (487-MTMS)</u> <u>Outstanding actions from Minutes of Last meeting (19-06-2019) (487-MTMS)</u> <u>MINUTES OF SRA MEETING ON 19/6/2019 APPROVED & SIGNED</u> RAC to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended & sent for upload 29/8/2019;</i>	
4 4a & b	<u>Independent Panel – general update</u> <u>General update and Briefing</u> TSM – Next briefing October 2019. Will advise timings and location.	
5 5a 5b 5c	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area; <u>East</u> Identified current status of sites in the Eastern area – CHAWF, KEMPF and GREPS (Deptford Creek); <u>Central</u> Identified current status of sites in the Central area – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF; KRTST – 3.5km tunnel completed westbound and 1.4km eastbound; <u>West</u> Identified current status of sites in the Western area – CARRR and PUTEF;	
6 6a, b & c	<u>Monthly Monitoring & reporting – Review of June '19 & July '19 Reports</u> June 2019 report received 9/7/19 and circulated 11/7/19; July 2019 report received 9/8/19 and circulated 10/8/19; TSM – June - 213,000T material moved by river and over 200,000T in May; Passed through milestone of 100,000 HGVs off the road. Annual Monitoring Report being prepared.	
7 7a & c 7b	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u> <u>General & Any other documents</u> Nothing to report <u>GREPS</u> Workshop arranged for 21 st August 2019.	
8 8a 8b 8c 8d	<u>Derogations</u> Process document for unforeseen derogations finalised. HEAPS derogation completed early. Weekly progress documents useful. CHEEF – Overflow Weir Chamber up and running. CHEEF – Connection Culvert decision from RBKC available w/c 2/9/19.	
9	<u>Any Other Business</u> Discussion re floating culvert for BLABF in Jan 2020. Tied to pumping station enabling works. Discussion on programme and reinforcement of potential risk situation to all involved.	
10	<u>Date of next meeting:-</u> SRA meeting - Wednesday 16 th October 2019 @ 12 noon in Effra, Cottons Centre after STLG. Meeting closed 11.10am.	
Agreed by:	Signature: <u> <i>G Youngs</i> </u> Name: <u> G YOUNGS </u> Position: <u> RELEVANT AUTHORITY COORDINATOR </u> Date: <u> 22/10/2019 </u> Agreeing body: <u> STRATEGIC RELEVANT AUTHORITY </u>	