

Strategic Relevant Authority Meeting Minutes – 16/10/2019

Subject:	Strategic Relevant Authority (SRA) meeting			
Purpose:	The October meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.			
Date and time:	Wednesday 16 th October 2019 ~ 12 noon to 1.30pm			
Location:	Effra, 5 th floor, Cottons Centre, Cottons Lane, London. SE1 2QG			
Attendees (Members):	Port of London Authority – Jim Trimmer (JT) (Chair) Greater London Authority – Jonathan Aubrey (JAu) Transport for London – Samantha Norman (SN), Dele Olaleye (DO) City of London (CoL) – Ed Dunlop (ED), Kurt Gagen (KG) City of Westminster – Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) – Chris Bainbridge (CBa) London Borough of Lambeth (LBLA) – Zara Thorn (ZT) London Borough of Southwark (LBS) – Richard Earis (RE), Roger Taylor (RT) London Borough of Tower Hamlets – Bob Bennett (BB) London Borough of Wandsworth – Dianne James (DJ)	<table border="1" style="float: right;"> <tr> <td style="text-align: center;"> QUORUM -Y/N/Sub QUORATE </td> <td style="padding-left: 10px;"> PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLA - Y LBS - Y LBTH - Y LBW - Y </td> </tr> </table>	QUORUM -Y/N/Sub QUORATE	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLA - Y LBS - Y LBTH - Y LBW - Y
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Attendees by Phone [OSM]	Royal Borough of Greenwich (RBG) – Kirstin Clow (KCl) [mobile available] Royal Borough of Kensington & Chelsea – James McCool (JM) [landline available]	<table border="1" style="float: right;"> <tr> <td style="padding: 2px;"> RBG - OSM RBKC - OSM </td> </tr> </table>	RBG - OSM RBKC - OSM	
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Members Apologies, No Response or DNA:	Port of London Authority (PLA) – Terry Lawrence (TL) Greater London Authority (GLA) – Jonathan Gibb (JGi), Julia Thomson (JTh) Transport for London (TfL) – Karl Wiesmath (KW), Paul Wilson (PW) City of London (CoL) – Ted Rayment (TR) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Rob Anderson (RA), Elise Lim (EL) London Borough of Lambeth (LBLA) – J Holt (JH), Simon Phillips (SP), Joze Stivan (JSt) London Borough of Southwark (LBS) – Ian Law (IL) London Borough of Tower Hamlets – Isaac Clayton (IC) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Alex Smith (AS) RB of Kensington & Chelsea (RBKC) – William Howe (WH), Richard McBride (RMc), Iain Steele (IS)			
Attendees (Invitees):	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – Richard Lewis (RL), James Spikesley (JSp) TTT Forum Chair – Ted Allett (observing) Contractors Reps – Dave Richmond E (DR); John Davies C (JD); James Fraser W (JF):			
Invitees - Apol, N/R or DNA:	Tideway – James Smith (JSm) Peter Brett Associates – Keith Mitchell (KM) Contractors Reps – Kate Centnere E (KC), Alistair Laban E (ALa); Philip Dupree C (PD); Rikin Mehta W (RMe);			
Minute taker:	Glynis Youngs			
Doc refs:	000509-MTMS-RAC-GEY AD 03-01-2020			
Abbreviations:	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site	LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP		

Agenda Item	Notes and Action
1	<u>Safety Moment</u> Explained the virtues of properly fixing bikes in their racks, to prevent them from coming off in a dangerous location. Don't rush, check before leaving.
2	<u>Apologies for absence</u> RAC gave apologies & substitutes. Advised recording; <i>PMN - meeting Quorate</i> ;
	All present introduced themselves
3 3a 3b 3c	<u>Chair's introduction</u> <u>Minutes of the last meeting (21-08-2019) (498-MTMS)</u> No amendments; <u>Outstanding actions from Minutes of Last meeting (21-08-2019) (498-MTMS)</u> No actions; <u>MINUTES OF SRA MEETING ON 21/8/2019 APPROVED & SIGNED</u> RAC to amend and send Minutes for upload onto website; <i>PMN – Meeting Minutes amended & sent for upload 22/10/2019</i> ;
4 4a & b	<u>Independent Panel – general update</u> <u>General update and Briefing 3/10/2019</u> TSM – Briefing undertaken 3 rd October 2019, preceded by tunnel visit. Members of SRA attended briefing. IndPan glad to be kept up to date. Next briefing March 2020.
5 5a 5b 5c	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area; <u>East</u> Identified current status of sites in the Eastern area – CHAWF, KEMPF and GREPS (Deptford Creek); CHAWF – Eastbound TBM (Selina) <u>Central</u> Identified current status of sites in the Central area – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF; KRTST – 15/10/19 removed 1,000,000T – equates to 711 barges of tunnel spoil. Westbound TBM (Millicent) at Wandsworth Bridge. Eastbound TBM (Ursula) past Lambeth Bridge, 2.4km driven. <u>West</u> Identified current status of sites in the Western area – CARRR and PUTEF; CARRR – Westbound TBM (Charlotte) - 1052m driven. TSM - Project as a whole to date – over 2.1million tonnes transported – of that 460,00T was Additional Material.
6 6a, b & c	<u>Monthly Monitoring – Review of August '19 & September '19 Reports and Annual Report</u> August 2019 report received and circulated 11/9/19; September 2019 report received and circulated 14/10/19; Annual 2019 Report received and circulated 26/9/19 TSM – in shutdown at CHEEF, TW doing stabilising works on sewer. Tideway won an award at British Construction Industry Awards based on works done to adhere to RTS. Also to do with the works Tideway have done on project.
7 7a & c 7b	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u> <u>General & Any other documents</u> <u>PUTEF</u> - amendments required to some documents to do with changes to method. Consultation to follow. <u>GREPS</u> Draft SFTP received 16/10/19 and circulated for comments on 17/10/19.
8 8a 8b 8c	<u>Derogations</u> <u>General</u> HEAPS derogation completed early. <i>Lessons Learned</i> to be completed. CHEEF – Overflow Weir Chamber up and running. Regular updates coming out. CHEEF – Connection Culvert Decision Notice received 15/10/19.
9	<u>Any Other Business</u> Discussion on CLP amendment for KRTST. To be sorted by 14/11/19.
10	<u>Date of next meeting</u> SRA meeting - Wednesday 18 th December 2019 @ 10.30am; Effra, Cottons Centre Meeting closed 1.10pm.
Agreed by:	Signature: <u>___G Youngs___</u> Name: <u>___G YOUNGS___</u> Position: <u>___RELEVANT AUTHORITY COORDINATOR___</u> Date: <u>___18/12/2019___</u> Agreeing body: <u>___STRATEGIC RELEVANT AUTHORITY___</u>