

## Strategic Relevant Authority Meeting Minutes – 17/06/2020

<b>Subject:</b>	Strategic Relevant Authority (SRA) meeting			
<b>Purpose:</b>	The June meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.			
<b>Date and time:</b>	Wednesday 17 <sup>th</sup> June 2019 ~ 10.30am to 12.30pm			
<b>Location:</b>	Alternative Media - Teams			
<b>Attendees (Members):</b>	Port of London Authority (PLA) – Terry Lawrence (TL) Chair Greater London Authority (GLA) – Jonathan Aubrey (JAu) Transport for London – Dele Olaleye (DO) City of London (CoL) – Ed Dunlop (ED), Kurt Gagen (KG) City of Westminster – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Masum Choudhury (MC) London Borough of Lambeth (LBLE) – Zara Thorn (ZT) London Borough of Tower Hamlets – Bob Bennett (BB) London Borough of Wandsworth – Dianne James (DJ) Royal Borough of Kensington & Chelsea (RBKC) – Iain Steele (IS)	<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;"> <b>QUORUM</b>            -Y/N/Sub  <b>NOT</b>  <b>QUORATE</b> </td> <td>           PLA - Y            GLA - Y            TfL - Y            CoL - Y            CoW - Y            LBHF - Y            LBLE - Y            LBS - N            LBTH - Y            LBW - Y            RBG - N            RBKC - Y         </td> </tr> </table>	<b>QUORUM</b> -Y/N/Sub <b>NOT</b> <b>QUORATE</b>	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - N LBTH - Y LBW - Y RBG - N RBKC - Y
<b>QUORUM</b> -Y/N/Sub <b>NOT</b> <b>QUORATE</b>	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - N LBTH - Y LBW - Y RBG - N RBKC - Y			
<b>Att by OSM</b>	None			
<b>Members Apologies, No Response or DNA:</b>	Port of London Authority (PLA) – Jim Trimmer (JT) Transport for London (TfL) – Paul Wilson (PW), Karl Wiesmath (KW) City of London (CoL) – Ted Rayment (TR) City of Westminster (CoW) – Anthony Robinson (AR) London Borough of Lambeth (LBLE) – J Holt (JH), Simon Phillips (SP), Joze Stivan (JSt) London Borough of Southwark (LBS) – Richard Earis (RE), Ian Law (IL), Roger Taylor (RT) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Louise Macionis (LMa), Alex Smith (AS), Neil Willey (NW) RB of Kensington & Chelsea (RBKC) – Martin Lomas (MLs), James McCool (JM)			
<b>Attendees (Invitees):</b>	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – James Spikesley (JSp), Richard Lewis (RL) Contractors Reps – Dave Richmond E (DR); John Davies C (JD); Jeremy Capps W (JC):			
<b>Invitees - Apol, N/R or DNA:</b>	Tideway – James Smith (JSm) Contractors Reps – Kate Centnere E (KC); Philip Dupree C (PD); James Fraser W (JF):			
<b>Minute taker:</b>	Glynis Youngs			
<b>Doc refs:</b>	000547-MTMS-RAC-GEY AD 19-08-2020			
<b>Abbreviations:</b>	ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot Foreshore CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers KEMPF – King Edward Memorial Park Foreshore KRTST – Kirtling Street drive site LAs – Local Authorities	LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SOP – Site Operating Procedures under Covid-19 SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network STP – Slurry Treatment Plant TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP		

Agenda Item	Notes and Action
	Chair opened meeting at 10.35am. Ascertained who tuned in and gave apologies. Welcomed all attendees.
1	<u>Safety Moment</u> Guidance on beach safety - RNLI advice. <a href="https://rnl.org/find-my-nearest/beaches-with-lifeguards-on-patrol">https://rnl.org/find-my-nearest/beaches-with-lifeguards-on-patrol</a>
2	<u>Apologies for absence / attendance</u> See above. Meeting <b>NOT</b> Quorate.
3 3a 3b 3c	<u>Chair's introduction</u> – thanks to all for cooperating. <u>Minutes of the last meeting {538-MTMS} (22-04-2020)</u> No changes. <u>Outstanding actions from Minutes of Last meeting {538-MTMS} (22-04-2020)</u> No actions. <u>MINUTES OF SRA MEETING ON 22/04/2020 APPROVED &amp; SIGNED</u> RAC to amend & send Minutes for upload onto website. <i>PMN – Minutes amended &amp; sent for upload 18/6/2020.</i>
4 4a 4b 4c	<u>Independent Panel – general update</u> <u>General update</u> None <u>Independent Panel briefing – 13<sup>th</sup> May 2020</u> TSM explained that the briefing went ahead with four of the SRA members in attendance. <u>Bi-annual Review of Independent Panel Chairperson</u> <i>Schedule 2 of River Transport Strategy – Item 1.2.3 ~ The identity of the Chairperson shall be reviewed every two years by the Undertaker and the Relevant Authority.</i> Confirmed IndPan Chair is happy to continue the role and make up of the Independent Panel. Not had to use IndPan. Need a response from all SRA members. RAC will arrange an email to get responses by 30/6/20.
5 5a 5b 5c	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area. All sites restarted with Covid-19 protocols in place. <u>EAST</u> <i>TBM D - Selina - Eastbound CHAWF to ABMPS</i> <i>TBM Annie – North westbound GREPS to CHAWF</i> Identified current status of sites in Eastern area – CHAWF, KEMPF and GREPS (Deptford Creek). TBM delivery for GREPS rescheduled into smaller loads to form nine regular abnormal load movements and two extraordinary movements - the shield and cutting head. Tunnelling will commence later in 2020. <u>CENTRAL</u> <i>TBM B - Millicent - Westbound KRTST to CARRR</i> <i>TBM C - Ursula - Eastbound KRTST to CHAWF</i> Identified current status of sites in the Central area – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF. Culvert float out at BLABF imminent. <u>WEST</u> <i>TBM A - Rachel - Westbound CARRR to ACTST</i> <i>TBM Charlotte – Southbound DRMST to KNGGP (complete)</i> <i>TBM Charlotte – Northbound DRMST to CARRR</i> Identified current status of sites in the Western area – CARRR and PUTEF.
6 6a & b	<u>Monthly Monitoring – Review of April '20 &amp; May '20 Reports</u> April 2020 report received & circulated 13/5/20 - first report to include Covid-19 Just 9000T in month, smallest reported since August 2017 May 2020 report received & circulated 10/6/20 – materials increased to 42,000T
7 7a 7b 7c	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u> <u>General</u> - Nothing to report <u>Greenwich Pumping Station SFTP</u> - Should be released when tunnelling dates confirmed. Needs workshop. <u>Any other documents</u> - No other documents pending
8 8a,b,c,d, e,f&g	<u>Derogations</u> Derogation events beginning at a number of sites due to impact of Covid-19. Will be monitored and reported in accordance with the RTS. Other notifications will be forthcoming due to potential effects of Covid-19. <i>PMN – GY &amp; BB received documents 16/6/20. GY circulated the derogation notification and approval notice to the remaining members of the RA (PLA, GLA. TfL) on 17/6/20.</i>
9	<u>Any Other Business</u> MWC requested TfL provide an update on public transport status and resumption of services? Information received and circulated to MWCs. Generally, many operating at or around pre Covid-19 levels.
10	<u>Date of next meeting</u> SRA meeting - Wednesday 19 <sup>th</sup> August 2020 @ 10.30am. Location TBC. Meeting closed 11.35am.
Agreed by:	Signature: <u>G Youngs</u> Name: <u>G YOUNGS</u> Position: <u>RELEVANT AUTHORITY COORDINATOR</u> Date: <u>19/08/2020</u> Agreeing body: <u>STRATEGIC RELEVANT AUTHORITY</u>