



DRAFT MEETING MINUTES

Subject:	Cremorne Wharf Depot Virtual Community Liaison Working Group
Date and time:	Wednesday 9 December 2020, 17:30 – 19:00
Location:	Virtual via Microsoft Teams
Minute taker:	Caroline Brennan - Community Relations Officer – Tideway / FLO

Item	Topic
1	Welcome and introductions
2	Minutes from previous meeting
3	Tunnelling update
4	Site progress
5	Environmental update
6	Community relations
7	Any other business

CLWG Chair:

Cllr Alison Jackson, RBKC

Project staff:

- Toma Schonkeren (TS), Project Manager - Tideway / FLO
- Katy Smith (KS), Environmental Lead – Tideway / FLO
- Michael Slack (MS), Communications Lead – Tideway
- Louise Walsh (LW), Compensation and Mitigation Lead – Tideway
- Connor Barron (CB) – Project Manager - Tideway
- Alick Whitfield (AW), Community Relations Manager - Tideway / FLO
- Caroline Brennan (CB), Community Relations Officer – Tideway / FLO

Residents / Organisations:

- Three residents joined the meeting
- Dominic Collyer (DC), Thames Water
- Sally Dodman-Edwards (SDE), Thames Water
- Joe Taylor, (JT), Thames Water
- Martin Codling (MT) Thames Water

	Item	Action
1.0	Welcome and introductions	
1.1	Meeting chair Cllr Alison Jackson (Cllr AJ) welcomed everyone and introductions were made. Michael Slack (MS) talked through the house-keeping presentation slide.	

2.0	Minutes from previous meeting	
2.1	Cllr AJ asked whether anyone wished to raise any issues with the previous minutes. No issues were raised, and the minutes were signed off.	
3.0	Tunnelling update provided by Michael Slack (MS), Tideway	
3.1	MS said that TBM Ursula had completed her journey from Tideway's Kirtling Street site and tunnelling in the central section of the project was now complete.	
3.2	Presentation to be distributed with the minutes. Action 1	Tideway
4.0	Presentation provided by Toma Schonkeren (TS), Project Manager (Tideway / FLO)	
4.1	TS gave a three-month review and look ahead for the works: <ul style="list-style-type: none"> • Connection tunnel excavation is complete. • Team recorded a production record of 7m sprayed concrete lining advances in 24 hours. • Secondary lining shutter is being constructed • Capping beam of interception chamber (IC) is complete • Second level of propping is being installed in the IC as excavation progresses. • A temporary flume will be installed in the Counters Creek Sewer to allow the sewer to continue to function as IC in constructed. 	
4.2	TS said that the site will stop works over the Christmas break between Tuesday 22 December and Monday 4 January.	
4.3	A resident said she had complained about being woken up during the night recently. The resident was happy with the prompt response.	
5.0	Environment update presented by Katy Smith (KS), Environment Lead, Tideway / FLO	
5.1	KS talked through the environment presentation slides: <ul style="list-style-type: none"> • 89 barges have removed 19,641 tonnes of material from site since January. • There have been 10 air quality exceedances since August, KS explained the reasons for these exceedances. • There have been eight noise exceedances since August, KS explained the reasons for these exceedances. 	
6.0	Community relations update by Alick Whitfield (AW), Community Relations Manager, Tideway/FLO	
6.1	AW gave a review of complaints and enquiries received since last CLWG: <ul style="list-style-type: none"> • Seven complaints and one enquiry were received relating to noise, smell and lighting. 	
7.0	Presentation provided by Louise Walsh (LW), Tideway	
7.1	LW provided an update to compensation and mitigation process and provided information on how to submit a claim. <ul style="list-style-type: none"> • To submit a claim: 	

<p>7.2</p>	<ul style="list-style-type: none"> ○ LW can submit this for you to the Independent Compensation Panel (ICP) on your behalf ○ You can submit your claim direct to the ICP – admin@tidewayicp.london <p>The IAS can send you a claim form, or you can download a form from the Tideway website, or click here (then click on ‘contact the ICP team’, then click on ‘ICP claim form’)</p> <p>A resident mentioned that her windows needed cleaning due to the construction works on Lots Road. A resident had raised this before as she felt that Tideway / FLO should provide some cleaning as a result of the dust produced by their works. Cllr J requested that this be reviewed, and an answer provided before the next CLWG. Action 2</p>	<p>Tideway</p>
<p>8.0</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p> <p>8.5</p> <p>8.6</p> <p>8.7</p>	<p>Any other business</p> <p>A resident said he was happy with the progress of the works and wanted to raise a few points. Firstly, a resident asked about the permanent vent columns that would be installed at Cremorne Wharf Depot as he was concerned that they bear no resemblance to the surrounding area. A resident said that he thought there would be some consultation with residents before the design was approved.</p> <p>TS explained that there would be three columns put in at Cremorne Wharf. They were designed by Tideway and are consistent across all Tideway sites.</p> <p>A resident mentioned the traffic management on Lots Road. He said that the traffic marshals were doing a good job but when the lorries were early, they simply parked on Lots Road until they enter site. TS advised that he was in the process of reviewing the traffic management plan.</p> <p>Cllr J requested an update before the next meeting if possible. Action 3</p> <p>Presentation provided by Dominic Collyer (DC), Thames Water</p> <p>DC provided information on sewer cleaning works being carried out. Confirmed that it would start on Monday 14 December. DC advised that he would be in attendance on the first day should any residents require assistance.</p> <p>DC said that temporary traffic lights would be in place on the junction of Ashburnham Road and Lots Road during the works.</p> <p>A resident requested information on the ground investigation works. DC clarified the works and advised that he would look into the timetable further.</p> <p>A resident asked for clarification on the route of the sewer clean-up. Joe Taylor (JT) provided further information on where the sewer clean would be conducted from.</p> <p>The date of the next meeting will be announced soon, likely to be mid-March.</p>	<p>Tideway</p>

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
04/11/2020	3.2	Action 1: Presentation to be issued with the minutes.	Tideway	Closed
		Action 2: Tideway / FLO to review whether they can provide window cleaning for residents affected by the works.	Tideway	Open
		Action 3: Tideway to update on the review of the traffic management plan.	Tideway	Open