

**Strategic Relevant Authority Meeting Minutes – 16/12/2020**

<b>Subject:</b>	Strategic Relevant Authority (SRA) meeting					
<b>Purpose:</b>	The December meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.					
<b>Date and time:</b>	Wednesday 16 <sup>th</sup> December 2020 ~ 10.30am to 12.30pm					
<b>Location:</b>	Alternative Media - Teams					
<b>Attendees (Members):</b>	Port of London Authority (PLA) – Jim Trimmer (JT) Chair Greater London Authority (GLA) – Jonathan Aubrey (JAu) Transport for London (TfL) – Dele Olaleye (DO) City of London (CoL) – Kurt Gagen (KG), Ted Rayment (TR) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) - Graham Burrell (GBu) London Borough of Lambeth (LBLE) – Zara Thorn (ZT) London Borough of Southwark (LBS) – Roger Taylor (RT) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB), Tanveer Rahman (TaR) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Neil Willey (NW) Royal Borough of Kensington & Chelsea (RBKC) – James McCool (JM)	<table border="1"> <tr> <td><b>QUORUM</b> -Y/N/Sub</td> <td>PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y</td> </tr> <tr> <td><b>QUORATE</b></td> <td></td> </tr> </table>	<b>QUORUM</b> -Y/N/Sub	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y	<b>QUORATE</b>	
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<b>QUORATE</b>						
<b>Att by OSM</b>	None					
<b>Members Apologies, No Response or DNA:</b>	Port of London Authority (PLA) –Terry Lawrence (TL) Transport for London (TfL) – Paul Wilson (PW), Karl Wiesmath (KW) City of London (CoL) – Ed Dunlop (ED), City of Westminster (CoW) – Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) - Masum Choudhury (MC) London Borough of Lambeth (LBLE) – J Holt (JH), Simon Phillips (SP) London Borough of Southwark (LBS) – Richard Earis (RE), Ian Law (IL) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Louise Macionis (LMA), Alex Smith (AS) RB of Kensington & Chelsea (RBKC) – Martin Lomas (MLs), Iain Steele (IS)					
<b>Attendees (Invitees):</b>	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – Richard Lewis (RL), James Spikesley (JSP) Contractors Reps – Kate Centnere E (KC), Dominic Lovelock E (DLo); John Davies C (JD); James Fraser W (JF):					
<b>Invitees - Apol, N/R or DNA:</b>	Tideway – James Smith (JSm), Contractors Reps – Dave Richmond E (DR); Philip Dupree C (PD); Jeremy Capps W (JCa):					
<b>Minute taker:</b>	Glynis Youngs					
<b>Doc refs:</b>	000578-MTMS-RAC-GEY AE 22-02-2021					
<b>Abbreviations:</b>	ABMPS – Abbey Mills Pumping Station ACTST – Acton Storm Tanks ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BAREL – Barn Elms BEKST – Bekesbourne Street BESTW – Beckton Sewage Treatment Works BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot FS CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DEPCS – Deptford Church Street DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency EARPS – Earl Pumping Station FALPS – Falconbrook Pumping Station FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers	KEMPf – King Edward Memorial Park Foreshore KNGGP – King George’s Park KRST – Kirtling Street drive site LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SHTPS – Shad Thames Pumping Station SOP – Site Operating Procedures under Covid-19 SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network STP – Slurry Treatment Plant TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP				

Agenda Item	Notes and Action
	Chair opened meeting at 10.35am. Welcomed all attendees. RAC gave apologies and checked attendance.
1	<u>Safety Moment</u> Due to an increase in power line strikes, the virtues of planning ahead were explained.
2	<u>Apologies for absence / attendance</u> See above. Meeting Quorate.
3	<u>Chair's introduction</u> – thanks to all for cooperating.
3a	<u>Minutes of the last meeting {564-MTMS} (14-10-2020)</u> No changes.
3b	<u>Outstanding actions from Minutes of Last meeting {564-MTMS} (14-10-2020)</u> No actions.
3c	<u>MINUTES OF SRA MEETING ON 14/10/2020 APPROVED &amp; SIGNED</u> RAC - amend Minutes, send for upload onto website. <i>PMN – Minutes amended &amp; sent for upload 17/12/2020.</i>
4	<u>Independent Panel</u>
4a	<u>General update</u> None.
4b	<u>Independent Panel briefing – 26<sup>th</sup> November 2020</u> Event went well. Good turn out by SRA members. IndPan grateful for the update and continue to be available.
5	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area. All sites continue with Covid-19 protocols in place.
5a	<u>EAST</u> TBM D - Selina - Eastbound CHAWF to ABMPS TBM Annie – North westbound GREPS to CHAWF Status of sites in East area identified – CHAWF, KEMPF and GREPS (Deptford Creek). CHAWF – last two TBM gantries due January 2021 and tunnelling due to start 5/1/21. GREPS tunnelling commenced 4 <sup>th</sup> December 2020 (St. Barbara's day). River muckaway from GREPS due to start March 2021.
5b	<u>CENTRAL</u> TBM B - Millicent - Westbound KRTST to CARRR TBM C - Ursula - Eastbound KRTST to CHAWF Status of sites in Central area identified – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF. Good progress. Eastbound TBM from KRTST broke through into CHAWF on 20 <sup>th</sup> November 2020. Final (238 <sup>th</sup> ) segment barge and lift made 25/11/20. In total 14,280 lorry journeys prevented. All other sites progressing well.
5c	<u>WEST</u> TBM A - Rachel - Westbound CARRR to ACTST (complete) TBM Charlotte – Southbound DRMST to KNGGP (complete) TBM Charlotte – Northbound DRMST to CARRR Status of sites in West area identified – CARRR and PUTEF. Short connection tunnel works starting at CARRR into main tunnel B, along with secondary lining from there for main tunnel A. Dormay Street connection ongoing.
6	<u>Monthly Monitoring – Review of October '20 &amp; November '20 Reports</u>
6a	October 2020 report received & circulated 11/11/20.
6b	November 2020 report received & circulated 10/12/20 – by end of November 4.25 million tonnes of material taken by river, surpassing original target of 4.2million tonnes. Still 1.4 million tonnes to be moved from CHAWF and secondary lining aggregate. Overall picture on using the river is looking exceedingly bright.
7	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u>
7a	<u>General</u> - Nothing to report
7b	<u>Greenwich Pumping Station SFTP</u> - Final SFTP approved by RBG 20/11/20.
7c	<u>Any other documents</u> - No other documents pending
8	<u>Derogations</u>
8a	<u>General</u> – none
8b	<u>CHEEF – Overflow Weir Chamber (OWC) &amp; Connection Culvert</u> OWC completed, Connection culvert due to start early January 2021.
8c	<u>Covid-19</u> No infection or self-isolation events. Do not anticipate derogations being used – fallback position.
8d	<u>KRTST – secondary lining batching plant breakdown</u> To be discussed at future meeting 16/12/20. May be relevant to other sites.
9	<u>Any Other Business</u> None
10	<u>Date of next meeting</u>
10a	Retain 13 <sup>th</sup> January 2021 meeting until the new year in case needed.
10b	Next meeting 17 <sup>th</sup> February 2021. Chair thanked all for attending. Wished everyone a safe and happy Christmas. Meeting ended 11.20am.
Agreed by:	Signature: <u>G Youngs</u> Name: <u>G YOUNGS</u> Position: <u>RELEVANT AUTHORITY COORDINATOR</u> Date: <u>22/02/2021</u> Agreeing body: <u>STRATEGIC RELEVANT AUTHORITY</u>