



MEETING MINUTES

Subject:	Hammersmith Pumping Station Community Liaison Working Group
Date and time:	Tuesday 16 February 2021, 17.30-19.00
Location:	Virtual: Microsoft Teams
Minute taker:	Andeep Gehlot
Chair:	Tony Boys

Item	Topic
1	Welcome and introductions
2	Sign-off / issues from last minutes
3	Update from Tideway
4	Residents' questions to Tideway / Thames Water / St George / LBHF
5	AOB
6	Summary of meeting and next date

Chair:

- Tony Boys (TB)

Project staff:

- Andeep Gehlot (AG), Communications Lead – Tideway
- David Davey (DD), Deputy Delivery Manager – Tideway
- Dan Ibrahim-Webster (DI-W), Environmental Manager – BMB
- John Corcoran (JC), Hammersmith Section Manager – BMB
- Katie Ashton (KA), Communications & Community Investment Manager – BMB
- Louise Walsh (LW), Mitigation and Compensation Lead – Tideway
- Morgan Anamoah (MA), Project Manager – Tideway
- Sally Cox (SC), Project Director – BMB

Residents / Organisations:

5 residents, 2 Hammersmith and Fulham Council Officers, 1 representative from Thames Water, 1 representative from St George

	Item	Action
1.0	Welcome and introductions	
1.1	Welcome from Tony Boys (TB), who thanked all for attending the Community Liaison Working Group (CLWG) for Hammersmith Pumping Station.	
1.2	All attendees introduced themselves.	
2.0	Sign-off / issues from last minutes	

2.1	TB went through the actions from the previous meeting (21 July 2020).	
2.2	Action 1 – open – action to stay open	JL
2.3	Action 2 – open – TB has not yet had contact from the planning department. Phil Smith (PS) will put the lead officer in touch with TB. Action 1	PS
2.4	Action 3 – closed – a separate email was sent to London Borough of Hammersmith and Fulham’s (LBHF) Councillors. Councillors did not join the call <i>Post Meeting Note: Councillor Christabel Cooper (CC) had emailed during the meeting requesting the link. Andeep Gehlot (AG) didn’t see the email until the next day. AG emailed CC back with an apology offering a separate catch-up.</i>	
2.5	Action 4 – closed – presentation sent with the minutes	
2.5	Action 5 – closed – the onsite activity had been investigated.	
2.6	Action 6 – closed – the noise and air quality document was sent to TB. TB and a resident were concerned that the location and setting of the noise monitors are set with BMB and LBHF, without liaising with the residents.	
2.7	The resident said they were removed from Winslow Road and it wasn’t explained why. In the minutes from the last meeting it explained why the monitor was removed. The resident suggested this is taken up with Trevor De’Ath (TD) from St George, as the works from St George have moved closer to resident and the noise levels have increased. Meeting to be arrange with TD, Joel Lewis (JL) PS, the resident and Dan Webster (DW). PS will then follow up with St George Action 2	PS
2.8	Action 7 – closed – teams were briefed	
	Additional actions:	
2.9	<ul style="list-style-type: none"> • Councillors to attend the meeting – as above 	
2.10	<ul style="list-style-type: none"> • Sally Cox (SC) to provide a review of the investigation – closed. TB finds that there isn’t a balance between liaison and consultation with residents. For example, with monitors and noise. TB said he was disappointed that he was referred to LBHF regarding the noise incident on site. TB suggested a “get together” to see what the residents need as he feels some incidents could have been avoided – he would like more of a forward consultation rather than a reactive liaison. 	
2.11	<ul style="list-style-type: none"> • SC said that she is happy to liaise with TB regarding the work coming up, but still unable to have a discussion about what has happened historically during an investigation. For the Hammersmith site, there is still approximately a year left on the project, so a get together can be had towards the end of the year. Action 3 	TB
2.12	<ul style="list-style-type: none"> • Resident’s experience during piling – open. PS said while we can’t discuss the investigation and the specifics, if residents want an update about what’s going on and what’s happened, they are welcome to contact him. There have been delays during the investigation, partly due to Covid. PS to arrange a meeting week commencing 22 February. Action 4 	PS
2.13	<ul style="list-style-type: none"> • Briefing notice to be circulated – closed (as above – action 7) 	

2.14	<ul style="list-style-type: none"> Louise to schedule a follow up meeting – closed. This was not required as the majority of residents are aware of Louise’s contact details (details are also within these minutes) 	
3.0	<p>Update from Tideway - presentation by John Corcoran (JC)</p>	
3.1	<p>Presentation to be issued with the minutes. Action 5.</p>	AG
3.2	<p>Works update</p> <ul style="list-style-type: none"> It has been a busy 6 months and progress has gone well 2 million tonnes a year of sewage and storm water flows into the River Thames. The connection tunnel is in place has been completed, and the west section of the main tunnel has been constructed. There is a junction between the two which are being connected. 5-10 tonnes of silt flows into the inlet channel after a storm event which has to be cleaned out. Due to the weather over the past few months, this has happened quite frequently. 	AG
3.3	<p>Shaft and Tunnel Construction</p> <ul style="list-style-type: none"> The 21m long vortex tube is 65 tonnes, and it was lifted into the 33m deep shaft. The vortex tube had to be suspended, then a bridge was constructed to hold it up. The vortex tube generates a spin when the flows come into it, then the shaft will fill up with the sewage and storm water The main concrete pours in the shaft have nearly finished. There will still be small concrete pours over the next few months. There is still more work that needs completing at the bottom of the shaft. 	AG
3.4	<p>Culverts</p> <ul style="list-style-type: none"> A pipe above the culverts removes the foul air by directing it through the air treatment chamber. The culverts will only fill up during storm conditions. The team are currently working in the culverts and the roof will go on next month. 	AG
3.5	<p>Interception Chamber</p> <ul style="list-style-type: none"> This complex structure has taken three years to construct. The bulk of the work has been completed. In the next two months the roof will be installed Within the interception chamber, there will be seven penstocks and eight tidal flap valves, as well as a number of mechanical and electrical installations 	AG
3.6	<p>Inlet Channel</p> <ul style="list-style-type: none"> The two temporary flume pipes in the inlet channel take the normal level flows. They create a dry area to work in. When there is a storm event, the whole area floods. A length of the wall which connects to the chamber is being broken out in three phases. Two sections have been broken out so far and work on the last wall will start next week. 	AG
3.7	<p>External MEICA Services</p> <ul style="list-style-type: none"> The Mechanical, Electrical, Instrumentation, Control and Automation (MEICA) services provide connections to the new Interception Chamber. 	AG

	<ul style="list-style-type: none"> • New services around the Thames Water Pumping Station continue to be constructed 	
3.8	<p>The next four months</p> <ul style="list-style-type: none"> • JC advised of the works planned for the next four months (information in presentation) • The cover will need to be put on top of the Shaft • MEICA works will then follow. • Inlet channel will run through to the summer as the Roof needs to go on • Culverts will be complete in next few months 	
3.9	<p>Nightshift Works</p> <ul style="list-style-type: none"> • Same team for the night shift and this will carry on until April 2021. • All works are being carried out 15m underground. • There are 12-15 members of the night shift team. 	
3.10	<p>Water Connection update</p> <ul style="list-style-type: none"> • This will be constructed in May and an information sheet will be sent out in advance. 	
3.11	<p>UKPN Temporary Sub Station off Chancellor's Road</p> <ul style="list-style-type: none"> • Removal of the sub-station is planned to take place in May 21 • Works will be carried out by UK Power Networks (UKPN). 	
3.12	<p>Permanent new electrical KIOSK</p> <ul style="list-style-type: none"> • The new electrical kiosk will be installed by the western end of the Pumping Station. Works due to start late May, early June. A notification will be sent out for this too. 	
3.13	<p>Handover to St George</p> <ul style="list-style-type: none"> • Part of the site will be handed over at the end of July • Everything will need to be taken down including moving the offices. • There will be a period of concrete breaking to remove the temporary foundations and to extract sheet piles. • The works will continue by the Pumping Station until the end of the year. • Works within the inlet channel will continue until the end of the year within the reduced-size compound area. 	
3.14	<p>TB asked if St George are able to excavate above the Tideway site once it's been handed over. JC said they will build straight over the top of it. There will be an extension of the existing boulevard that will go over the shaft up to Distillery Road.</p>	
3.15	<p>Predicted and Actual Vehicle Movements update</p> <ul style="list-style-type: none"> • JC provided the predicted and actual vehicle movement figures between August-December 2020 (graph in presentation) • JC said they are not expecting a big increase in vehicle movements • When the crane and offices are removed from site, there will be some big movements. 	
3.16	<p>A resident asked if the kiosk will be above ground and what the purpose of it was. JC replied that it will be above ground and it will provide additional electric and power to operate all of the pumps. It won't be particularly noisy.</p>	
3.17	<p>The resident asked how long the services area will take to complete. JC said the main bulk is complete, but it'll be about 3 months until it's completed in front of</p>	

	<p>Brunswick House. The team need to build a water attenuation tank, which is a concrete structure which will harvest rainwater. JC suggested putting a more detailed timetable together for the residents. Action 6</p> <p>3.18 The existing palisade fence will need to be replaced with a higher security fence around the pumping station. This will be the permanent boundary to the Thames Water Pumping Station.</p> <p>3.19 A resident expressed his concern about the concrete breaking out, and the dismantling of the crane. He asked how the noise will be mitigated. JC said that this is being looked into. Wire chains will be used to cut up blocks, but the concrete will still need to be broken out, especially in the gantry cane foundations. Where possible the team will try and cut them into smaller lumps and times will be looked at so disruption is minimised. This is likely to take place late May, early June for 6-8 weeks.</p> <p>3.20 A resident asked if information can be sent including dates, activities taking place and noise to be expected to the residents. Action 7</p> <p>3.21 A resident said parking still a problem on Winslow Road and wanted confirmation where the team are parking. JC confirmed the site has parking at the British Safety Council (17 spaces) and at Kings Mall (30 spaces). Everyone who drives to work use those spots.</p> <p>3.22 Community Engagement update – presentation by Katie Ashton (KA)</p> <ul style="list-style-type: none"> • Since the last CLWG, 95 complaints / enquiries have been received relating to the Hammersmith Pumping Station site (42 x noise and vibration, 12 x lighting, 3 x air quality and 38 x general enquiries). • All enquiries and complaints were responded to within 24 hours (where possible) • Since the last CLWG, three Information Sheets have been sent to the local community for the following reasons: <ul style="list-style-type: none"> ○ Christmas shutdown ○ Abnormal load arrival ○ Extended working hours • KA said if anyone has any issues or queries, please contact the 24-hour Tideway Helpdesk. Tideway BMB also works very closely with Thames Water <p>3.23 Independent Advisory Service (IAS) / Independent Compensation Panel (ICP) update</p> <ul style="list-style-type: none"> • If anybody wishes to make a claim if they are affected by Tideway’s work, they can get advice from the following: <ul style="list-style-type: none"> ○ Independent Advisory Service (IAS) Helpline for independent advice - 0800 917 8845 / ○ Louise Walsh (LW) for personal assistance and advice - via the Tideway Helpdesk 08000 30 80 80 or helpdesk@tideway.london or direct 07971 077165 / louise.walsh@tideway.london <p>3.24</p> <ul style="list-style-type: none"> • To submit a claim: <ul style="list-style-type: none"> ○ LW can submit this for you to the Independent Compensation Panel (ICP) on your behalf ○ You can submit your claim direct to the ICP - admin@tidewayicp.london ○ The IAS can send you a claim form, or you can download a form from the Tideway website, or click here (then click on ‘contact the ICP team’, then click on ‘ICP claim form’) 	<p>JC</p> <p>JC</p>
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<p>3.25</p> <p>3.26</p> <p>3.27</p>	<p>Community Investment update</p> <ul style="list-style-type: none"> • Following the COVID-19 lockdown, Tideway BMB has now restarted its community investment activities within the borough but are restricted with what can be done • Virtual work experience has taken place; over Christmas the team supported the Hammersmith & Fulham food bank; and BMB have donated 32 reconditioned laptops for the RightStart project. • KA asked if anybody is aware of any community groups that need assistance, please get in touch and BMB will see how it can help <p>How to stay up to date</p> <ul style="list-style-type: none"> • KA said there are several ways how residents can keep up to date with works taking place on site and across the whole project • These include Information Sheets, monthly tunnelling updates, email notifications, CLWGs and social media <p>Project Wide update – presentation by Andeep Gehlot (AG)</p> <p>The main Tunnel Boring Machine (TBM) headlines are:</p> <ul style="list-style-type: none"> • Both west and central sections of the project have completed tunnelling. • East have recently started tunnelling. TBM Selina is based at Chambers Wharf and is tunnelling part of the main tunnel. TBM Annie is creating a connection tunnel from Greenwich. • There is a live TBM tracker on the Tideway website, which provides live updates on the TBMs - https://tideway.london/tbm-tracker • There is also a graphic on the presentation which shows the construction phase for each site across the project. As each phase of work is completed, it will be coloured in on the graphic 	
<p>4.0</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p>	<p>Residents’ questions to Tideway / Thames Water / St George / LBHF (plus S106)</p> <p>A resident gave his congratulations to BMB with helping the foodbank and for donating the laptops, and said it’s fantastic. TB followed by saying that the community effort is really important so well done. TB said JC has done a great job with the site.</p> <p>A resident asked about the concrete pours as he feels there have been issues recently, as quite a few lorries have had to be sent back. JC said the concrete always has to be tested. The odd load has to be sent back and it’s usually the first one of the pour. The concrete batch is in Paddington. JC said that overall he had been very happy with the quality of the concrete supplied.</p> <p>TB asked a resident if the residents are happy and feel well represented. The resident said they have an internal group Whatsapp group, and it seems to be working well. The remedial administration of window cleaning that is outstanding – getting a response is taking a long time. AG will update the resident by the end of the week. Action 8</p> <p>The resident asked JL what noise mitigation and monitoring is in place around Distillery Road on the boundary of the site. JL said they have a guardian system which measures noise, dust and vibration. JL said they receive daily reports and they monitor it. JL said he’ll update the residents on what the noise and vibration limits are, and how they track it. Action 9</p>	<p>AG</p> <p>JL</p>

4.5	The resident asked JL if there is parking for his staff due to the issues on Winslow Road. JL said they have as much space as requested by contractors. They have about 40 cars a day who park in the basement.	
4.6	TB ended the meeting by saying thank you for organising and running the meeting. The CLWG runs well and the attendance is great.	
5.0	Any other business	
5.1	No comments raised.	
6.0	Summary of meeting and next date	
6.1	Date of next CLWG TBC.	

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
16.02.2021	2.3	Action 1: PS to put TB in contact with the LBHF Planning Lead	PS	Open
16.02.2021	2.7	Action 2: PS to arrange meeting with TD, JL, CJ and DI regarding noise monitors	PS	Open
16.02.2021	2.11	Action 3: TB and SC to meet towards the end of the year	TB	Open
16.02.2021	2.12	Action 4: PS to arrange a meeting with residents week commencing 22 February	PS	Open
16.02.2021	3.1	Action 5: Presentation to be issued with the minutes.	AG	Open
16.02.2021	3.17	Action 6: JC to send detailed timetabled together regarding work in the services area	JC	Open
16.02.2021	3.20	Action 7: JC to send detailed plan of the concrete breaking works to residents	JC	Open
16.02.2021	4.3	Action 8: AG to send resident window cleaning information	AG	Open
16.02.2021	4.4	Action 9: JL to provide noise limits information to residents	JL	Open
21.07.2020	2.6	Action 1: JL to set up a meeting with Trevor De'Ath, TB and himself.	JL	Open
19.11.2019	3.6	Action 2: TB asked for the LBHF Planning Department to advise on their consultation with DCO Schedule 3 applications. Call to be scheduled with TB	PS	Open

Additional actions following meeting on 27 July 2020

Meeting Date	Item	Action	Responsibility	Status
21.07.2020	2.10	Councillors to attend meeting	AG	Closed
21.07.2020	4.15	SC to provide review of investigation (See action 3 above)	SC	Closed
21.07.2020	4.16	Resident's experience during piling to be recorded	PS	Open
21.07.2020	4.32	Briefing notice to be circulated	All	Closed
21.07.2020	4.40	LW to schedule a follow up meeting	LW	Closed