

**Strategic Relevant Authority Meeting Minutes – 14/04/2021**

<b>Subject:</b>	Strategic Relevant Authority (SRA) meeting					
<b>Purpose:</b>	The April meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.					
<b>Date and time:</b>	Wednesday 14 <sup>th</sup> April 2021 ~ 10.30am to 12 noon					
<b>Location:</b>	Alternative Media - Teams					
<b>Attendees (Members):</b>	Port of London Authority (PLA) – Jim Trimmer (JT) Chair Greater London Authority (GLA) – Jonathan Aubrey (JAu) Transport for London (TfL) – Dele Olaleye (DO), Leila Senegri (LSe) City of London (CoL) – Ed Dunlop (ED) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) - Graham Burrell (GBu), Valerie Simpson (VS), Simon Boniface (SB) London Borough of Lambeth (LBLE) – Zara Thorn (ZT) London Borough of Southwark (LBS) – Roger Taylor (RT) London Borough of Tower Hamlets (LBTH) – Tanveer Rahman (TaR) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Neil Willey (NW)	<table border="1"> <tr> <td><b>QUORUM</b> -Y/N/Sub</td> <td>PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y OSM</td> </tr> <tr> <td><b>QUORATE</b></td> <td></td> </tr> </table>	<b>QUORUM</b> -Y/N/Sub	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y OSM	<b>QUORATE</b>	
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<b>QUORATE</b>						
<b>Att by OSM</b>	LBTH - Bob Bennett (BB); RBKC - James McCool (JM):					
<b>Members Apologies, No Response or DNA:</b>	Port of London Authority (PLA) – Terry Lawrence (TL) Transport for London (TfL) – Paul Wilson (PW), Karl Wiesmath (KW) City of London (CoL) – Kurt Gagen (KG) City of Westminster (CoW) – Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) - Masum Choudhury (MC) London Borough of Lambeth (LBLE) – J Holt (JH), Simon Phillips (SP) London Borough of Southwark (LBS) – Richard Earis (RE), Ian Law (IL) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Louise Macionis (LMA), Alex Smith (AS) RB of Kensington & Chelsea (RBKC) – Martin Lomas (MLs), Iain Steele (IS)					
<b>Attendees (Invitees):</b>	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – James Spikesley (JSp) Contractors Reps – Kate Centnere E (KC); John Davies C (JD); James Fraser W (JF):					
<b>Invitees - Apol, N/R or DNA:</b>	Tideway – Richard Lewis (RL), James Smith (JSm), Contractors Reps – Dave Richmond E (DR); Philip Dupree C (PD); Jeremy Capps W (JCa):					
<b>Minute taker:</b>	Glynis Youngs					
<b>Doc refs:</b>	000598-MTMS-RAC-GEY AD 16-06-2021					
<b>Abbreviations:</b>	ABMPS – Abbey Mills Pumping Station ACTST – Acton Storm Tanks ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BAREL – Barn Elms BEKST – Bekebourne Street BESTW – Beckton Sewage Treatment Works BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot FS CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DEPCS – Deptford Church Street DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency EARPS – Earl Pumping Station FALPS – Falconbrook Pumping Station FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers	KEMPF – King Edward Memorial Park Foreshore KNGGP – King George's Park KRTST – Kirtling Street drive site LAs – Local Authorities LHAs – lorry holding areas MBR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required PMN – Post meeting note PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SHTPS – Shad Thames Pumping Station SOP – Site Operating Procedures under Covid-19 SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network STP – Slurry Treatment Plant TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP				

Agenda Item	Notes and Action
	Chair opened meeting at 10.35am. Welcomed all attendees. RAC gave apologies and checked attendance.
1	<u>Safety Moment</u> Use of sunscreen - UVA/UVB with at least 4 stars. Take care March to October, restrict exposure between 11 & 3. <a href="https://www.nhs.uk/live-well/healthy-body/sunscreen-and-sun-safety">https://www.nhs.uk/live-well/healthy-body/sunscreen-and-sun-safety</a>
2	<u>Apologies for absence / attendance</u> See above. Meeting Quorate with OSM in use.
3	<u>Chair's introduction</u> – thanks to all for attending. Ted Rayment from City of London has retired since the last SRA meeting. Offered thanks and gratitude for his long-standing work on the Tideway project and his participation in the SRA meetings.
3a	<u>Minutes of the last meeting {591-MTMS} (17-02-2021)</u> No changes.
3b	<u>Outstanding actions from Minutes of Last meeting {591-MTMS} (17-02-2021)</u> No actions.
3c	<u>MINUTES OF SRA MEETING ON 17/02/2021 APPROVED &amp; SIGNED</u> RAC - amend Minutes, send for upload onto website. PMN – Minutes amended & sent for upload 16/4/2021.
4	<u>Independent Panel – general update</u>
4a	<u>General update</u> None, next briefing scheduled for October 2021. Delayed due to pause in programme.
5	<u>Whole project - general update</u>
5a	Representatives of MWCs gave an update in each area. All sites continue with Covid-19 protocols in place. <u>EAST</u> TBM D - Selina - Eastbound CHAWF to ABMPS TBM Annie – North westbound GREPS to CHAWF Status of sites in East area identified – CHAWF, KEMPF and GREPS (Deptford Creek). TBM stopped at CHAWF on 31/3/21 for TBMC removal – target date 5/5/21. Excavated 67 rings, removed 14000T+, 4 segments loads delivered to site. Tunnelling resumes w/c 21/6. 86% completed on KEMPF shaft, CSO progressing. Slow start, learning at GREPS. 8000T+ out by road. Due to start river muckaway w/c 26/4/21.
5b	<u>CENTRAL</u> TBM B - Millicent - Westbound KRTST to CARRR TBM C - Ursula - Eastbound KRTST to CHAWF Status of sites in Central area identified – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF. Good progress on secondary lining at KRTST - 300m <sup>3</sup> /day. 3 barges/wk of aggregates. Cages coming in by river. Completed secondary lining for connection tunnel at CREWD. Counters Creek flume installed. Progressed interception chamber. CHEEF connection culvert works operating under derogation, just rounded the bend. South site works ongoing. BLABF shaft base slab pour end March – 2100m <sup>3</sup> concrete placed in 48 hours. Time capsule buried in shaft base. Limited marine activity for all Central sites.
5c	<u>WEST</u> TBM A - Rachel - Westbound CARRR to ACTST TBM Charlotte – Southbound DRMST to KNGGP (complete) TBM Charlotte – Northbound DRMST to CARRR Status of sites in West area identified – CARRR and PUTEF. Continue to remove temporary internal structures & construction of permanent works at Putney. Foreshore cladding sample being prepared for testing. Secondary lining ongoing for MNTLA. Connection tunnel progressing for MNTLB, due to programme change all material will be removed by river. Batching Plant installed in acoustic shed at CARRR.
6	<u>Monthly Monitoring – Review of February 2021 &amp; March 2021 Reports</u>
6a & b	February 2021 report received & circulated 11/03/21 - a quiet month. March 2021 report received & circulated 9/04/21 - highlight in March, completed excavation of BLABF shaft, last shaft in Central. Just leaves KEMPF progressing. Final gantries for TBM delivered to CHAWF.
7	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u>
7a & b	<u>General</u> - Nothing to report <u>Any other documents</u> - No other documents pending.
8	<u>Derogations</u>
8a	<u>General</u> - Nothing
8b	<u>CHEEF – Connection Culvert</u> – sending reports monthly to RA. Had no comments back.
8c	<u>Covid-19 – Discussion</u> - help needed from LA Public Health Teams. Tideway have measures in place for monitoring.
8d	<u>KRTST – Secondary lining batching plant breakdown</u>
8e	<u>Derogation Decision Notice</u> issued 15/3/21. Derogation in place, not been required due to good practice.
8e	<u>CARRR – short connection tunnel</u> Request put in as anticipated there would be conflict between secondary lining and connection tunnel which has gone quicker than expected and secondary lining delayed so now conflict removed. Derogation not required.
9	<u>Any Other Business</u> - None
10	<u>Date of next meeting</u>
10a & b	Retain 19 <sup>th</sup> May 2021 meeting in case needed. Next meeting 16 <sup>th</sup> June 2021. Chair thanked all for attending. Meeting ended 11.19am.
Agreed by:	Signature: <u>G Youngs</u> Name: <u>G YOUNGS</u> Position: <u>RELEVANT AUTHORITY COORDINATOR</u> Date: <u>16/06/2021</u> Agreeing body: <u>STRATEGIC RELEVANT AUTHORITY</u>