



MEETING MINUTES

Subject:	Hammersmith Pumping Station Community Liaison Working Group Meeting
Date and time:	Tuesday 5 th October 2021, 5.30-6.30pm
Location:	Virtual – via Microsoft Teams
Chair and minute taker:	Chair – Natasha Rudat Minute taker – Katrina Kilkeny

Item	Topic	Lead
1	Welcome and introductions	NR
2	Update from project team	SH, KA
3	Residents' questions to Tideway	All

Chair:

- Natasha Rudat (NR), Head of Engagement, Tideway

Project staff – Tideway and BMB:

- Scott Hughes (SH), Site Agent - BMB
- Peter Leyton (PL), Construction Director, BMB
- Katie Ashton (KA), Communications and Community Investment Manager, BMB
- Morgan Anamoah (MA), Project Manager - Tideway
- Katrina Kilkeny (KK), Engagement Manager, Tideway

Residents/Organisations:

6 residents, 1 representative from Thames Water

	Item	Action
1.0	Welcome and introductions NR welcomed the attendees and ran through the agenda.	
2.0	Update from project team <ul style="list-style-type: none"> • Construction update and future programme • Community engagement update 	
2.1	Construction Update SH provided an update on construction and future works	
2.2	Works completed - Completed works include the Hammersmith tunnel, 300m connection tunnel to main tunnel, shaft (which now had lid on), and connection culverts. Area A5 has been handed over to St George. Hardstanding and welfare are gone, and there is now a levelled yard for St George to carry out their works.	

2.3	<p>Ongoing works - SH explained that there is still some work to be done in interception chamber, inlet channel, external mechanical electrical services around edge of pumping station, attenuation tank and kiosk.</p> <p>Interception chamber</p> <ul style="list-style-type: none"> • In the interception chamber, all structural concrete works are complete but mechanical and electrical fit out works will continue for a few more months. • Duct, vent and electrical install to complete in the coming weeks. <p>Inlet Channel Works</p> <ul style="list-style-type: none"> • Connection wall complete, and the permanent Weir Wall installation has commenced. • Permanent Weir Wall installation commenced • Further works include installing roof beams and mid-level prop removal <p>External mechanical and electrical services</p> <ul style="list-style-type: none"> • Continuing to construct new services around the Thames Water Pumping station • Backfilling of the area is complete with black top to follow next year once manhole pits are complete, expected around Easter 2022. <p>Attenuation Tank</p> <ul style="list-style-type: none"> • Concrete water storage tank complete • Structural works complete • Manhole pit to be installed <p>Low voltage kiosk</p> <ul style="list-style-type: none"> • Works ongoing and include installing concrete footings for the kiosk, removing existing sheet piles and installing the concrete for the building. • SH affirmed that there is very little breaking out to remain, and we expect to find only minimal concrete, if any. 	
2.4	<p>Community support – The team recently offered support to a local community centre.</p> <ul style="list-style-type: none"> • Bishop Creighton House: A group of staff have been renovating the garden. Renovations are almost complete, and the team are just waiting on topsoil for flowerbeds. 	

<p>2.5</p>	<p>Programme of works for the next 6 months</p> <table border="1" data-bbox="244 248 1158 629"> <thead> <tr> <th></th> <th>Sept</th> <th>Oct</th> <th>Nov</th> <th>Dec</th> <th>Jan</th> <th>Feb</th> <th>March</th> </tr> </thead> <tbody> <tr> <td>Inlet Channel & Roof Works</td> <td colspan="7" style="background-color: #f4a460;"></td> </tr> <tr> <td>Interception Chamber Works</td> <td colspan="4" style="background-color: #6699cc;"></td> <td></td> <td></td> <td></td> </tr> <tr> <td>External Services</td> <td colspan="3" style="background-color: #92d050;"></td> <td></td> <td></td> <td></td> <td style="background-color: #92d050;"></td> </tr> <tr> <td>Attenuation Tank</td> <td colspan="4" style="background-color: #f1c232;"></td> <td></td> <td></td> <td></td> </tr> <tr> <td>LV Kiosk Works</td> <td colspan="5" style="background-color: #00b0f0;"></td> <td></td> <td></td> </tr> <tr> <td>Mechanical & Electrical Fitout</td> <td></td> <td></td> <td colspan="4" style="background-color: #a6c9ec;"></td> <td></td> </tr> </tbody> </table> <p>SH noted that this schedule is weather dependent. The main works after March next year will be mechanical and electrical fit out.</p> <p>Core hours remain the same, 8am-6pm, and 8am-1pm Saturday when required. One hour start up and shutdown periods either side of working hours.</p>		Sept	Oct	Nov	Dec	Jan	Feb	March	Inlet Channel & Roof Works								Interception Chamber Works								External Services								Attenuation Tank								LV Kiosk Works								Mechanical & Electrical Fitout								
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<p>3.0</p> <p>3.1</p> <p>3.2</p>	<p>Community Engagement update – presentation by Katie Ashton (KA)</p> <p>How to stay up to date</p> <ul style="list-style-type: none"> KA explained that there are a number of ways for residents to stay up to date with Tideway works, and as work nears completion at Hammersmith there is still lots of work to find out about across the rest of the project. Tideway provides updates through social media platforms Facebook, Instagram, LinkedIn and Twitter. If you would like to be added to our mailing list for works updated/notifications, email helpdesk@Tideway.London. <p>How to get in touch</p> <p>If you have any queries or concerns, do get in touch with Tideway’s 24 hour helpdesk:</p> <p>08000 30 80 80 or email helpdesk@tideway.london</p> <ul style="list-style-type: none"> Anything related to Thames Water and pumping station, Thames Water have a 24 hour, 7 day a week helpline to answer all enquiries and complaints related to the operations and maintenance of the site <p>0800 316 9800</p>																																																									
<p>4.0</p> <p>4.1</p>	<p>Residents’ questions to Tideway</p> <p>A resident asked about the height and appearance of the kiosk, once the structure is finished. The resident expressed concerns that the structure will face Brunswick House, and may be unsightly and protruding. SH said that the structure will be 4 metres high, so just slightly taller than the boundary wall. MA added that aesthetics were considered in the design, and the structure will have a brown roof which includes foliage. The sides of the structure will be largely concealed, and the colour will be dark to mimic</p>																																																									

	<p>structures that are already at the site. The resident suggested that it would be great if more visuals of the kiosk could be shared to give residents the chance to feedback earlier in the process. NR said that we will provide more visuals when the presentation and minutes are sent out, and we would be happy to follow up with the resident. Action 1</p> <p>Post meeting note: Images attached with email.</p> <p>4.2 A resident added that he has not seen the kiosk on the plan before, but 4 metres sounds quite high. MA explained that the kiosk came into scope later in the project but has gone through the planning process.</p> <p>4.3 The resident asked about any plans to put some greenery inside the site. MA said that there is no intention to plant any trees within the pumping station yard as it is required for access, but the brown roof of the kiosk will have some foliage.</p> <p>4.4 The resident asked about the surface of the site as he is concerned what residents living above ground-level next to the site will be looking down on in the future. He noted that it is quite difficult to visualise at the moment. MA responded that what residents can see at the current time is works in progress, but when finished the site will be largely one level to require access/maintenance. SH added that only manhole tops will be seen.</p> <p>4.5 A resident pointed out that he has seen earlier plans where there are external services that run down the sides of buildings, and equipment situated at the east side, which means that the site is going to look quite industrial. SH said that on the side of the Interception Chamber there will be stainless steel coverings that protrude above the ground by approx. 200mm. MA added that as you see the site now these manholes covers are open, but most of the time in the future they will be closed.</p> <p>4.6 The resident asked about the expected noise levels from the electrical kiosk as he is concerned that there will be a humming sound. MA said that the kiosk will be silent and there will be no humming.</p> <p>4.7 The resident asked about the expected frequency of vehicle access expected on Parr's Way once the site is fully operational. MA said that at some point in the next 24 months we will be going into the commissioning phase, and then when we are completely finished there will be two maintenance cycles. One cycle will require low volume of access, and one will be a bit more intrusive over a 5-8 week period.</p> <p>4.8 The resident noted that the Whatsapp group, whilst successful in manging intrusive noise on site, has been closed down. The resident asked whether there is a more immediate channel to the team working on the site that can be established. NR said that Tideway want people to contact the Helpdesk, as this means that complaints and enquiries are correctly logged, monitored and followed up on. This is the right way of working from a project perspective and is a route wide set up that Tideway have, however if residents have feedback on the Helpdesk then Tideway can take that away. The resident responded that it is not about proper channels, but effective</p>	<p>Tideway</p>
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<p>4.9</p> <p>4.10</p> <p>4.11</p> <p>4.12</p>	<p>channels. MA added that now that Area A5 has been handed back to St George, there will be lower noise activity going forwards.</p> <p>The resident noted that in a previous meeting it was useful to see an expectation of noise activity and asked whether Tideway could put thought into a calendar for the next six months to give residents an earmark. SH said that minimal noise disruption is expected, and if any concrete is found it will be more like 10-20 minutes of noise here and there. Action 2</p> <p>Post meeting note: Programme of future activities</p> <p>Intensive noise-producing activities are not expected, but activities of note for the next six months include:</p> <ul style="list-style-type: none"> • Oct – Dec 2021: Excavation and construction of the kiosk foundations. Use of existing excavator. • Nov 2021 – Laying of asphalt for road surfacing, plus a further month in Spring 2021. Use of vibration rollers and vehicles to lay asphalt. • Spring 2021 – Excavation of new water main to involve a small amount of breaking out for up to 2 weeks. <p>The resident noted the ongoing discussion around dust and Brunswick House. NR confirmed that Tideway has recently been in touch with the managing agent, but Tideway hope to provide an update shortly. Action 3</p> <p>A resident referenced the programme of works and asked for clarification around what happens after March 2022. SH said that structurally the main works will be in the inlet channel, below the surface, plus the kiosk. Past Easter 2022 the works will be mostly mechanical and electrical fit out which involves several sub-contractors coming to install pipes. There will be minimal heavy construction work in 2022. The plan is to have everything complete with regards to this area by Autumn of 2022, when mechanical and electrical fit out will be complete. SH caveated that this schedule is weather dependent.</p> <p>The resident enquired about potential smells, reporting that it has been the worst summer since he has lived in the area. The residents plan on submitting a log to Thames Water, but there has been a suggestion through conversations with Thames Water that some of the smells are being caused by lids not being on some of Tideway’s works. The resident asked whether once all lidding off has been completed, the community will continue to be affected by water lying around, creating further stench. MA said that Tideway will be using portable water for testing and this will be highly controlled. The project should not increase the odour that residents are experiencing. MA noted that a survey has been completed with Thames Water to investigate where the odour is coming from, and this has confirmed that it isn’t coming from the pumping station/site.</p> <p>Post meeting note Some of our activities are in part contributing to odour issues that some residents may experience. In our current phase of work the mechanical and electrical work in the chamber requires forced air ventilation, in the short term, to put fresh air in for the health and safety of those working 18m below</p>	<p>Tideway</p> <p>Tideway</p>
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	ground. The existing roof of the inlet channel is also being replaced, and the odour impact to the immediate community will reduce as the cover slab replacement progresses. We will always try and minimise the impact of this work on our neighbours and we are working as quickly as possible to complete the works.	
5.0	NR closed the meeting, thanked residents and staff for attending, and confirmed that Tideway will pick up the points raised and get the presentation and minutes out shortly. Action 4	Tideway

Actions Register:

Meeting Date	Item	Action	Responsibility	Status
05/10/2021	4.1	Action 1: Circulate visuals of the kiosk when the minutes and presentation are sent out.	Tideway	Closed
05/10/2021	4.9	Action 2: Provide a calendar of expected noise activity for the next 6 months	Tideway	Closed
05/10/2021	4.10	Action 3 – Tideway to provide an update on Brunswick House window cleaning, when available	Tideway	Open
05/10/2021	5.0	Action 4 – Tideway to circulate the presentation and minutes	Tideway	Closed