

Strategic Relevant Authority Meeting Minutes – 14/12/2022

Subject:	Strategic Relevant Authority (SRA) meeting			
Purpose:	The December 2022 meeting for the Strategic Relevant Authority is to discuss the current project situation and reflect on the implementation of the River Transport Strategy (RTS) for the Thames Tideway Tunnel.			
Date and time:	Wednesday 14 th December 2022 ~ 11am to 12.30pm			
Location:	Alternative Media - Teams			
Attendees (Members):	Port of London Authority (PLA) – Terry Lawrence (TL) Chair Greater London Authority (GLA) – Jonathan Aubrey (JAu) Transport for London (TfL) – Dele Olaleye (DO) City of London (CoL) – Kurt Gagen (KG) City of Westminster (CoW) – Barbara Terres (BT) London Borough of Hammersmith & Fulham (LBHF) – Michael Okubajo (MOK) London Borough of Lambeth (LBLE) – Zara Thorn (ZT) London Borough of Southwark (LBS) – Roger Taylor (RT) London Borough of Tower Hamlets (LBTH) – Bob Bennett (BB) London Borough of Wandsworth (LBW) – Dianne James (DJ) Royal Borough of Greenwich (RBG) – Neil Willey (NW) Royal Borough of Kensington & Chelsea (RBKC) - James McCool (JM)	<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">QUORUM -Y/N/Sub QUORATE</td> <td> PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y </td> </tr> </table>	QUORUM -Y/N/Sub QUORATE	PLA - Y GLA - Y TfL - Y CoL - Y CoW - Y LBHF - Y LBLE - Y LBS - Y LBTH - Y LBW - Y RBG - Y RBKC - Y
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Att by OSM	None			
Members Apologies (Apol), No Response (NR) or Did Not Attend (DNA):	Port of London Authority (PLA) – Jim Trimmer (JT) Transport for London (TfL) – Paul Wilson (PW), Karl Wiesmath (KW) City of London (CoL) – Ed Dunlop (ED) City of Westminster (CoW) – Anthony Robinson (AR) London Borough of Hammersmith & Fulham (LBHF) - Simon Boniface (SB), Masum Choudhury (MC), Neil Milligan (NMI), Catherine Paterson (CaP), Valerie Simpson (VS) Philip Smith (PS), Lamin Tamba (LTa) London Borough of Lambeth (LBLE) – Jeffrey Holt (JH), Simon Phillips (SP) London Borough of Southwark (LBS) – Richard Earis (RE), Ian Law (IL) London Borough of Tower Hamlets (LBTH) – Tanveer Rahman (TaR) London Borough of Wandsworth (LBW) – Christine Cook (CC) Royal Borough of Greenwich (RBG) – Louise Macionis (LMA) Royal Borough of Kensington & Chelsea (RBKC) – Martin Lomas (MLs)			
Attendees (Invitees):	Relevant Authority Coordinator – Glynis Youngs (GY) Tideway – James Spikesley (JSp), Richard Lewis (RL) Contractors Reps – Jorge Navarro E (JNa); John Davies C (JD); James Fraser W (JF);			
Invitees - Apol, NR or DNA:	Tideway – David Appleyard (DA) Contractors Reps – Kate Centnere E (KC); Dominic Lovelock E (DL0); Dave Richmond E (DR); Philip Dupree C (PD); Jeremy Capps W (JCa);			
Minute taker:	Glynis Youngs			
Doc Reference:	000692-MTMS-RAC-GEY AD 15-02-2023			
Abbreviations:	ABMPS – Abbey Mills Pumping Station ACTST – Acton Storm Tanks ALARP – as low as reasonably practical ALBEF – Albert Embankment FS Asap – As soon as possible Asaw – As and when needed BAREL – Barn Elms BEKST – Bekesbourne Street BESTW – Beckton Sewage Treatment Works BLABF – Blackfriars Bridge FS BMB – West Contractor CAF – Contract Area Framework CARRR – Carnwath Road drive site CFA piles – Continuous Flight Auger piles CHAWF – Chambers Wharf drive site CHEEF – Chelsea Embankment FS CLP – Construction Logistics Plan CREWD – Cremorne Wharf Depot FS CSH – Cycle Super Highway CVB – East Contractor DCO – Development Consent Order DEPCS – Deptford Church Street DFT – Department for Transport DRMST – Dormay Street EA – Environment Agency EARPS – Earl Pumping Station FALPS – Falconbrook Pumping Station FLO – Central Contractor GREPS – Greenwich Pumping Station HEAPS – Heathwall Pumping Station HAMPS – Hammersmith Pumping Station IndPan – Independent Panel ICE – Institution of Civil Engineers	KEMPf – King Edward Memorial Park Foreshore KNGGP – King George’s Park KRTST – Kirtling Street drive site LAs – Local Authorities LHAs – lorry holding areas MbR – More by River MDS – Main Drive Site MMO – Marine Management Organisation MWC - Main Works Contractors NC – Not Completed OSM – Other Suitable Media available if decision required <i>PMN – Post meeting note</i> PUTEF – Putney Embankment FS RA – Relevant Authority RAC – Relevant Authority Coordinator RLA – Relevant Local Authority RTS – River Transport Strategy SHTPS – Shad Thames Pumping Station SOP – Site Operating Procedures under Covid-19 SPOC – Single point of contact SFTF – Sustainable Freight Transport Framework SFTP – Sustainable Freight Transport Plan SRA – Strategic Relevant Authority SRN – Strategic Road Network STP – Slurry Treatment Plant TIG – Tideway Integration Group (Thames Water) TBM – Tunnel Boring Machine TMP – Traffic Management Plan TSM – Transport Strategy Manager TW – Thames Water UXO – Unexploded Ordnance VCTEF – Victoria Embankment FS WSLCP – Work Site CLP		

Agenda Item	Notes and Action
	Chair opened meeting at 11.03am with absentees who attended later.
1	<u>Safety Moment</u> Guidance on preparation for all types of travel arrangements over the Christmas period.
2	<u>Apologies for absence / attendance</u> RAC gave apologies & checked attendance. Confirmed meeting quorate 11.10am
3	<u>Chair's introduction</u>
3a	<u>Minutes of the last meeting {686-MTMS} (on 19-10-2022)</u> No changes.
3b	<u>Outstanding actions from Minutes of Last meeting {686-MTMS} (on 19-10-2022)</u> No outstanding actions.
3c	<u>MINUTES OF SRA MEETING ON 19/10/2022 APPROVED & SIGNED</u> RAC - to amend Minutes, send for upload onto website. <i>PMN – Minutes amended & sent for upload 21/12/2022.</i>
4 & 4a	<u>Independent Panel - General update</u> No real update.
5	<u>Whole project - general update</u> Representatives of MWCs gave an update in each area.
5a	<u>EAST TBM D - Selina - Eastbound CHAWF to ABMPS</u> TBM Annie – North westbound GREPS to CHAWF Status of sites in East area identified – CHAWF, KEMPF and GREPS (Deptford Creek). CVB awarded the Project of the Year at the New Civil Engineer Tunnelling Awards ceremony. CHAWF – Demobilisation progressing, preparing for GRECT secondary lining. KEMPF - Most active site. Installing river wall cladding panels – challenging but on programme. GREPS – Demobilisation progressing. No marine movement until late August 2023 due to fish protection. ABMPS – secondary lining operation commencing.
5b	<u>CENTRAL TBM B - Millicent - Westbound KRTST to CARRR</u> TBM C - Ursula - Eastbound KRTST to CHAWF Status of sites in Central area identified – ALBEF, BLABF, CHEEF, CREWD, HEAPS, KRTST & VCTEF. KRTST hosted Ride London event in tunnel. Demobilisation at many sites. Installation of the first signature ventilation columns at VCTEF. Northfleet closed.
5c	<u>WEST TBM A - Rachel - Westbound CARRR to ACTST</u> TBM Charlotte – Southbound DRMST to KNGGP (complete); TBM Charlotte – Northbound DRMST to CARRR: Status of sites in West area identified – CARRR and PUTEF. PUTEF – Significant progress. Clearing the site and opening the Drawdock. Removal of temp slipway ongoing. CARRR – MNTLA and MNTLB secondary linings complete. Minimal barge movements going forward. Floodable realm works ongoing at CHEEF, VCTEF and KEMPF.
6	<u>Monthly Monitoring – Review of October 2022 & November 2022 Reports</u>
6a & b	October 10,000T+ and November <5,500T – getting towards the end.
6c	<u>Change in frequency of Monthly Monitor</u> Due to the reduction in the quantities being transported by river the option of reducing the reporting frequency is being considered. Discussed with legal department - need to agree wording changes in RTS. Need to ensure the principles of the RTS are not being undermined. Options 'bi-monthly' or 'regular', the latter giving flexibility. Distribute Draft document via RAC to SRA members to get feedback. Discussion on date for return of comments. Agreed RAC to return SRA comments to TSM by 20/1/23.
7	<u>Sustainable Freight Transport Plans, WSCLPs, CLPs etc.</u>
7a	<u>General</u> WSCLP for KEMPF – decision issued a while ago. PLA objection resolved. CLP for PUTEF temporary slipway removal has been approved and signed off.
7b	<u>Any other documents</u> Nothing yet, maybe more later for demobilisation, probably in 2023.
8	<u>Derogations</u>
8a	<u>General</u> No derogations currently being requested
8b	<u>COVID-19</u> Still in place and will remain – unlikely to be any issues.
8c	<u>CARRR - secondary lining plant breakdown - pour completion</u> Can be terminated as work complete.
8d	<u>CHAWF – secondary lining move to ABMPS</u>
8e	Derogation activated. Will be included in the Monitoring Report. <u>Any other derogations</u> Nothing else at present.
9	<u>Any Other Business</u> Meeting thanked the PLA Harbourmaster for his input to the project and wished him well in his retirement.
10	<u>Date of next meeting</u>
10a	Retain 18 th January 2023 meeting in case needed.
10b	Next meeting 15 th February 2023 - virtually. Thanks for contributions. Wished all a Merry Christmas. Meeting ended 12.00.
Agreed by:	Signature: <u>___G Youngs___</u> Name: <u>___G YOUNGS___</u>
	Position: <u>___RELEVANT AUTHORITY COORDINATOR___</u> Date: <u>___15/02/2023___</u>
	Agreeing body: <u>___STRATEGIC RELEVANT AUTHORITY___</u>